



Janata Shikshan Prasarak Mandal's
LOKNETE MARUTRAO GHULE PATIL MAHAVIDYALAYA

Dahigaon-Ne, Tal-Shevgaon, Dist -Ahmednagar. Pin414502(MH)

Ph.No.02429-272036

Email- imgpcollege@rediffmail.com

Website-www.imgpm.in



Self Study Report (1st Cycle)



Criteria-II

Teaching -Learning and Evaluation

Key Indicator: 2.5
Evaluation Process and Reforms



Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BENGALURU



Janata Shikshan Prasarak Mandal's
LOKNETE MARUTRAO GHULE PATIL MAHAVIDYALAYA

Dahigaon-Ne, Tal-Shevgaon, Dist-Ahmednagar. Pin-414502 (MH)

Ph.No.02429-272036

Email- lmgpcollege@rediffmail.com

Website- www.lmgpm.in



Estd.2012

Late Marutraoji Ghule Patil

ID.No:PU/AN/ACS/124/2012 College Code No:1407 PUN Code:CAAA019580 AISHE Code:C-55461

Ref.No.: LMGPM/2023-24/

Date:17/08/2023

Declaration

This is to Declare that this document is prepared by the Internal Quality Assurance Cell (IQAC). All the supportive documents, Links, Reports, Presentations, Photographs, Numerical Data True copies, etc. submitted/Presented in this document are verified by IQAC. The declaration is for the purpose of NAAC accreditation of HEI for 1st Cycle academic year 2017-2018 to 2021-2022.

Co-Ordinator
IQAC

L.M.G.P.M., Dahigaon-Ne,
Tal. Shevgaon, Dist. Ahmednagar



I/C Principal

Loknete Marutrao Ghule Patil Mahavidyalaya
Dahigaon-ne, Tal-Shevgaon, Dist-Ahmednagar

2.5.1 Mechanism of internal/external assessment is transparent and the grievance redressal system is time-bound and efficient.

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Janata Shikshan Prasarak Mandal's
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Examination Section Report

2017-18

The examination department's work is regular throughout the year in the Mahavidyalaya. Through Examination Department Internal, Examinations, Sessional Examinations, Sessional Examinations, Examinations conducted under Credit System and Annual Exams are planned. Savitribai Phule Pune held in March / April 2017-18

Sr. No	Class	Total Student	Appear, Student, In Exam	Pass Student In Exam	Result Percentage
1	T.Y.B.A.	69	64	48	75%
2	T.Y.B.Sc.	112	109	75	68.80%
3	T.Y.B.Com.	84	80	36	45%

'Teaching in Colleges with Demonstrations, Project Reports, Tutorials, Oral Examinations, group discussions, and field visits. Questions from students to enhance Vidyapeeth exam results with activities Papers are sorted. Also, how to write precise, to-the-point answers to questions Various subject experts on how to adjust time and expected topics while writing answers Interpretations are conducted.

In the Mahavidyalaya, the functioning of sessional examination, sessional examination and annual examination is conducted smoothly An internal vigilance team has been appointed for demolition. Internal Senior Examiner for each examination and Office staff are appointed. After declaring the Vidyapeeth exam result in the mark sheet, errors or omissions are referred to the University Department for correction within the prescribed limits. Go Students in Mahavidyalaya are guided regarding photocopying and re-evaluation.

All problems arising in connection with the examination are resolved through the examination department. In this way, according to the Savitribai Phule Pune University rules in Mahavidyalaya, A well-equipped independent examination department is functioning.



C.E.O.

L.M.G.P. Mahavidyaly

Dahigaon-Ne, Tal. Shevgaon, Dist. A. Nagar



Janata Shikshan Prasarak Mandal's
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Examination Section Report

2018-19

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Sr. No.	Class	Total Student	Appear, Student, In Exam	Pass Student In Exam	Result Percentage
1	T.Y.B.A.	67	64	25	39.06%
2	T.Y.B.Sc.	108	102	01	0.98%
3	T.Y.B.Com.	52	52	21	40.38%

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Examination Section Report

2019-20

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Sr. No.	Class	Total Student	Appear, Student, In Exam	Pass Student In Exam	Result Percentage
1	T.Y.B.A.	76	71	56	78.87%
2	T.Y.Bsc	77	77	62	80.51%
3	T.Y.B.Com	70	68	52	76.47%

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Examination Section Report

2020-21

The examination department's work is regular throughout the year in the Mahavidyalaya. Through Examination Department Internal, Examinations, Sessional Examinations, Sessional Examinations, Examinations conducted under Credit System and Annual Exams are planned. Savitribai Phule Pune held in March / April 2020-21

Sr. No	Class	Total Student	Appear, Student, In Exam	Pass Student In Exam	Result Percentage
1	T.Y.B.A.	76	70	45	64.28%
2	T.Y.B.Sc.	112	105	88	83.80%
3	T.Y.B.Com.	96	89	61	68.53%

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L.M.G.P.Mahavidyalay
Dahigaon-Ne, Tal. Shevgaon, Dist. A.Nagar



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Estd.2012

Late Marutraoji Ghule Patil

ID.No:PU/AN/ACS/124/2012 College Code No:1407 PUN Code:CAAA019580 AISHE Code:C-55461

Examination Section Report

2021-22

The examination department's work is regular throughout the year in the Mahavidyalaya. Through Examination Department Internal, Examinations, Sessional Examinations, Sessional Examinations, Examinations conducted under Credit System and Annual Exams are planned. Savitribai Phule Pune held in March / April 2021-22

Sr. No.	Class	Total Student	Appear, Student, In Exam	Pass Student In Exam	Result Percentage
1	T.Y.B.A.	49	36	29	80.55%
2	T.Y.B.Sc.	67	66	60	90.90%
3	T.Y.B.Com.	69	65	50	76.92%

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L.M.G.P.Mahavidyalay

Dahigaon-Ne, Tal. Shevgaon, Dist. A.Nagar

Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
Fax : 020-25621441
Email :
ar.coordination@pun.unipune.ac.
in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20011300108

13/01/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 20106353	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or colleges or institution , in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.in case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college , community college or recognized institution, to comply with the order of the university in this respect, the vice-chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by Statutes.

- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director,Board of Examination and Evaluation , Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
- The TA/DA will be paid only to those paper-setters who will attended the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**
- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director,Board of Examination and Evaluation

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE. THIS DOCUMENT SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED. 7/30/2023 12:57:41 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

For early payment of examination remuneration work through ECS, you are requested to update your BCUD online teacher profile with Bank Account details. Also submit printed copy of same at the time of paper setting meeting. For details contact 020-25601388

Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118131	F Y B A 2013	1027	MARATHI GEN. PAPER

Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
Fax : 020-25621441
Email :
ar.coordination@pun.unipune.ac.
in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20091600072

16/09/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Paper Setter and Examiner, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Paper Setter & Examiner Appt NO. 20139728	S.Y.B.A. (Theory) BOS:Marathi 	Marathi , 3-Set, (3 Set Ques. Paper compulsory) (2013 regular Pattern) set only paper code 2027, 2029	Giri Devidas Narayan Maratha Vidya Prasarak Samaj K.P.G. Arts, Commerce & Science College, Igatpuri Addr: Near Take-Ghoti Mumbai- Agra Road Igatpuri Ta: Igatpuri Dist: Nashik 9822478463	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or colleges or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the vice-chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by Statutes.

3. Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.

4. If required, you will be called by the Director, Central Assessment Programme for Central Assessment.

5. Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.

6. Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.

7. The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**

8. Please read and adhere to the enclosed important instructions.

9. *The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

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To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

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Course Code	Course Name	Subject Code	Subject Name
118082	S Y B A 2008	2024	MARATHI GEN. PAPER
118082	S Y B A 2008	2025	MARATHI SPL. PAPER I
118082	S Y B A 2008	2026	MARATHI SPL. PAPER II
118132	S Y B A 2013	2027	MARATHI GEN. PAPER
118132	S Y B A 2013	2028	MARATHI SPL. PAPER I
118132	S Y B A 2013	2029	MARATHI SPL. PAPER II

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CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2020



21021600023

17/02/2021 09:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 20208183	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2020



21021600131

22/02/2021 01:40

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
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Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

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Post Name	Examination	Paper / Subject	Chairman	Important Dates
Paper Setter & Examiner Appt NO. 20234013	S.Y. B.A 2019 Pattern (Theory) BOS:Marathi 	Marathi , (2019 Pattern) Sem III Sem III & IV 2019 Pattern, S.Y.B.A. skill Enhancement Course Sem III & IV	Giri Devidas Narayan Maratha Vidya Prasarak Samaj K.P.G. Arts, Commerce & Science College, Igatpuri Addr: Near Take-Ghoti Mumbai- Agra Road Igatpuri Ta: Igatpuri Dist: Nashik 9822478463	

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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8. Please read and adhere to the enclosed important instructions.

9. *The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE. THIS DOCUMENT SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED. 7/30/2023 12:58:30 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

For early payment of examination remuneration work through ECS, you are requested to update your BCUD online teacher profile with Bank Account details. Also submit printed copy of same at the time of paper setting meeting. For details contact 020-25601388

Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
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Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
Fax : 020-25621441
Email :
ar.coordination@pun.unipune.ac.
in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2022



22051800014

18/05/2022 01:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 22133109	BACHELOR OF ARTS 2019 Credit Pattern (Theory) BOS:Marathi 	CC-2C VYAVAHARIK VA UPAYOJIT MARATHI BHAG 3 , Sem. III	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	P.S. Meetings 22.07.22 To 22.07.22 Manuscript Submission 22.07.22

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or colleges or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the vice-chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by Statutes.

- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
- The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**
- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE. THIS DOCUMENT SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED. 7/30/2023 12:59:44 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118193	S.Y B.A 2019 SEM III	23024	CC-2C VYAVAHARIK VA UPAYOJIT MARATHI BHAG 3(23024

Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
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in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2022



22051800011

18/05/2022 01:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 22133110	BACHELOR OF ARTS 2019 Credit Pattern (Theory) BOS:Marathi 	CC-2D VYAVAHARIK VA UPAYOJIT MARATHI BHAG 4 , Sem. IV	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	P.S. Meetings 22.07.22 To 22.07.22 Manuscript Submission 22.07.22

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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3. Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.

4. If required, you will be called by the Director, Central Assessment Programme for Central Assessment.

5. Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.

6. Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.

7. The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**

8. Please read and adhere to the enclosed important instructions.

9. *The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE. THIS DOCUMENT SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED. 7/30/2023 12:59:48 PM

To,
The Principal/Directors,

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Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24024	CC-2D VYAVAHARIK VA UPAYOJIT MARATHI BHAG 4(24024

Savitribai Phule Pune University

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in
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CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2022



22111100239

11/11/2022 07:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 22221170	BACHELOR OF ARTS 2019 Credit Pattern (Theory) BOS:Marathi 	CC-2C VYAVAHARIK VA UPAYOJIT MARATHI BHAG 3 , Sem. III	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	P.S. Meetings 10.04.23 To 12.04.23 Manuscript Submission 12.04.23

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or colleges or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the vice-chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by Statutes.

- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
- The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**
- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

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7/30/2023 1:00:13 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118193	S.Y B.A 2019 SEM III	23024	CC-2C VYAVAHARIK VA UPAYOJIT MARATHI BHAG 3(23024

Savitribai Phule Pune University

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in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2022



22111100224

11/11/2022 07:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 22221255	BACHELOR OF ARTS 2019 Credit Pattern (Theory) BOS:Marathi 	CC-2D VYAVAHARIK VA UPAYOJIT MARATHI BHAG 4 , Sem. IV	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	P.S. Meetings 10.04.23 To 12.04.23 Manuscript Submission 12.04.23

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
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- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

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SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED.

7/30/2023 1:00:16 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

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Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24024	CC-2D VYAVAHARIK VA UPAYOJIT MARATHI BHAG 4(24024

Savitribai Phule Pune University

Formerly University Of Pune



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in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20091600072

16/09/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Paper Setter and Examiner, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Paper Setter & Examiner Appt NO. 20139728	S.Y.B.A. (Theory) BOS:Marathi 	Marathi , 3-Set, (3 Set Ques. Paper compulsory) (2013 regular Pattern) set only paper code 2027, 2029	Giri Devidas Narayan Maratha Vidya Prasarak Samaj K.P.G. Arts, Commerce & Science College, Igatpuri Addr: Near Take-Ghoti Mumbai- Agra Road Igatpuri Ta: Igatpuri Dist: Nashik 9822478463	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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3. Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.

4. If required, you will be called by the Director, Central Assessment Programme for Central Assessment.

5. Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.

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I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

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7/31/2023 2:42:35 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universities Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24103	CC-1D PROSE & MODERN PROSE TERMS
121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36223	CCTP-6 BCH-213 PLANT BIOCHEMISTRY
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
Fax : 020-25621441
Email :
ar.coordination@pun.unipune.ac.
in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20011300108

13/01/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 20106353	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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- Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
- The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**
- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

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7/31/2023 2:53:38 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universities Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

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Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24103	CC-1D PROSE & MODERN PROSE TERMS
121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36223	CCTP-6 BCH-213 PLANT BIOCHEMISTRY
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

Savitribai Phule Pune University

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Phone :020-25621440/25621447
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in
Web : <http://www.unipune.ac.in>

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20091600072

16/09/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Paper Setter and Examiner, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Paper Setter & Examiner Appt NO. 20139728	S.Y.B.A. (Theory) BOS:Marathi 	Marathi , 3-Set, (3 Set Ques. Paper compulsory) (2013 regular Pattern) set only paper code 2027, 2029	Giri Devidas Narayan Maratha Vidya Prasarak Samaj K.P.G. Arts, Commerce & Science College, Igatpuri Addr: Near Take-Ghoti Mumbai- Agra Road Igatpuri Ta: Igatpuri Dist: Nashik 9822478463	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or colleges or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the vice-chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by Statutes.

3. Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.

4. If required, you will be called by the Director, Central Assessment Programme for Central Assessment.

5. Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.

6. Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.

7. The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**

8. Please read and adhere to the enclosed important instructions.

9. *The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

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7/31/2023 2:55:09 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universities Act,2016.

For early payment of examination remuneration work through ECS, you are requested to update your BCUD online teacher profile with Bank Account details. Also submit printed copy of same at the time of paper setting meeting. For details contact 020-25601388

Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24103	CC-1D PROSE & MODERN PROSE TERMS
121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36223	CCTP-6 BCH-213 PLANT BIOCHEMISTRY
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
Fax : 020-25621441
Email :
ar.coordination@pun.unipune.ac.
in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20011300108

13/01/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 20106353	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director,Board of Examination and Evaluation , Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
- The TA/DA will be paid only to those paper-setters who will attended the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**
- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director,Board of Examination and Evaluation

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7/31/2023 2:56:02 PM

To,
The Principal/Directors,

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For early payment of examination remuneration work through ECS, you are requested to update your BCUD online teacher profile with Bank Account details. Also submit printed copy of same at the time of paper setting meeting. For details contact 020-25601388

Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24103	CC-1D PROSE & MODERN PROSE TERMS
121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36223	CCTP-6 BCH-213 PLANT BIOCHEMISTRY
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

Savitribai Phule Pune University

Formerly University Of Pune



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in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2020



21021600023

17/02/2021 09:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 20208183	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	--

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

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- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
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- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

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7/31/2023 2:57:15 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universities Act,2016.

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Chairman has to attend meeting before 45 mins of schedule.

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Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24103	CC-1D PROSE & MODERN PROSE TERMS
121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36223	CCTP-6 BCH-213 PLANT BIOCHEMISTRY
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

Savitribai Phule Pune University

Formerly University Of Pune



Phone :020-25621440/25621447
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Email :
ar.coordination@pun.unipune.ac.
in
Web : <http://www.unipune.ac.in>

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

First half of the year,2020



20011300108

13/01/2020 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Chairman, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Chairman Appt NO. 20106353	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Kharat Nilesh Pushphar Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar 9960892454	--

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Thanking You

Yours,

Director,Board of Examination and Evaluation

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7/31/2023 2:58:08 PM

To,
The Principal/Directors,

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Course Code	Course Name	Subject Code	Subject Name
118194	S.Y B.A 2019 SEM IV	24103	CC-1D PROSE & MODERN PROSE TERMS
121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36223	CCTP-6 BCH-213 PLANT BIOCHEMISTRY
22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

Savitribai Phule Pune University

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in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2020



21021600131

22/02/2021 01:40

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Paper Setter and Examiner, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Paper Setter & Examiner Appt NO. 20234013	S.Y. B.A 2019 Pattern (Theory) BOS:Marathi 	Marathi , (2019 Pattern) Sem III Sem III & IV 2019 Pattern, S.Y.B.A. skill Enhancement Course Sem III & IV	Giri Devidas Narayan Maratha Vidya Prasarak Samaj K.P.G. Arts, Commerce & Science College, Igatpuri Addr: Near Take-Ghoti Mumbai- Agra Road Igatpuri Ta: Igatpuri Dist: Nashik 9822478463	

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I seek your co-operation.

Thanking You

Yours,

Director,Board of Examination and Evaluation

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7/31/2023 2:59:48 PM

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The Principal/Directors,

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121172	SECOND YEAR LL.B	LO 0805	HUMAN RIGHTS LAW AND PRACTICE
22220	M.Sc. PHYSICS (PATTERN 2020) - OCTOBER 2021	20134A4	CBOP-I (PHOT-114XXXA4) PHYSICS OF THIN FILMS(20134
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22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
70319	T.E.(2019 PAT.)	304212	Fundamentals of HDL

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CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2020



21021600131

22/02/2021 01:40

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

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Paper Setter & Examiner Appt NO. 20234013	S.Y. B.A 2019 Pattern (Theory) BOS:Marathi 	Marathi , (2019 Pattern) Sem III Sem III & IV 2019 Pattern, S.Y.B.A. skill Enhancement Course Sem III & IV	Giri Devidas Narayan Maratha Vidya Prasarak Samaj K.P.G. Arts, Commerce & Science College, Igatpuri Addr: Near Take-Ghoti Mumbai- Agra Road Igatpuri Ta: Igatpuri Dist: Nashik 9822478463	

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7. The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**

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I seek your co-operation.

Thanking You

Yours,

Director, Board of Examination and Evaluation

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7/31/2023 3:00:39 PM

To,
The Principal/Directors,

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22819	M.Sc. BIO-CHEMISTRY (REV.2019)	36225	CBOP-2 BCH-214 (A) SECTION II MICROBIOLOGY (PRACTI
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Savitribai Phule Pune University

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Fax : 020-25621441
Email :
ar.coordination@pun.unipune.ac.
in
Web : http://www.unipune.ac.in

CO-ORDINATION SECTION
Ganeshkhind, Pune - 411 007
Maharashtra (INDIA)

Second half of the year,2019



19091400018

14/09/2019 05:00

Kharat Nilesh Pushphar

Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta:
Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

1. The University Authorities have been pleased to appoint you for the Paper Setter and Examiner, in the subject of :-

Post Name	Examination	Paper / Subject	Chairman	Important Dates
Paper Setter & Examiner Appt NO. 19234313	F.Y.B.A. (Theory) BOS:Marathi 	Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)	Rathod Vishnu Bhaurao Maratha Vidya Prasarak Samaj Karmveer Abasaheb alias N.M. Sonwane Arts Commerce and Science College Addr: MORE NAGAR,SATANA TAL-BAGLAN DIST-NASHIK Ta: Baglan Dist: Nashik 9175690489	Theory Exam 15.10.19 P.S. Meetings 01.10.19 To 03.10.19 Manuscript Submission 03.10.19

2. This appointment is based on certain assumptions and subject to respective provisions of Maharashtra Public Universities Act, 2016 and Statutes/ Ordinances, Rule and Regulations framed thereunder.

It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or colleges or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the vice-chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by Statutes.

- Please put yourself in communication with your Chairman immediately in regard to the meeting of the paper setting.
- If required, you will be called by the Director, Central Assessment Programme for Central Assessment.
- Please intimate the Director, Board of Examination and Evaluation, Savitribai Phule Pune University, Ganeshkhind, Pune 411 007, in case you are holding the other appointments of this University, if any.
- Any change in the address, phone no., email address etc may please be communicated to both, the Chairman and the Co-ordination Section, Examination Branch, Savitribai Phule Pune University, Ganeshkhind, Pune-7.
- The TA/DA will be paid only to those paper-setters who will attend the meeting of the paper-setters on the invitation from the concerned chairman. **Travel by car for attending meeting is not allowed.**
- Please read and adhere to the enclosed important instructions.
- The chairman should produce his order while submitting question papers to strong room section.*

I seek your co-operation.

Thanking You

Yours,

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE. THIS DOCUMENT SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED. 7/30/2023 12:49:13 PM

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the maharashtra Public Universityes Act,2016.

For early payment of examination remuneration work through ECS, you are requested to update your BCUD online teacher profile with Bank Account details. Also submit printed copy of same at the time of paper setting meeting. For details contact 020-25601388

Chairman has to attend meeting before 45 mins of schedule.

Paper setter payment will done through automated NEFT/RTGS service for which please update your pancard ,bank account details and bank IFSC code in your teacher profile.`

Course Code	Course Name	Subject Code	Subject Name
118131	F Y B A 2013	1027	MARATHI GEN. PAPER



81643



Faculty of ARTS & FINE ARTS

TEAM LIST

First half of the year,2020

Board of study in Marathi

Exam : F.Y.B.A.**Paper / Subject : Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)**

Sr. No.	Post Name	Teacher Name	College Name
1.	Chairman  20106353	Kharat Nilesh Pushphar nileshkharat003@gmail.com 9960892454	Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar
2.	Paper Setter  20106343	Rathod Vishnu Bhaurao rathodvishnubhaurao@gmail.com 9175690489	Maratha Vidya Prasarak Samaj Karmveer Abasaheb alias N.M. Sonwane Arts Commerce and Science College Addr: MORE NAGARSATANA TAL-BAGLAN DIST-NASHIK Ta: Baglan Dist: Nashik
3.	Paper Setter  20106344	Kamble Vikram Arjun vikramkamble1972@gmail.com 9420030203	Shri Dattakripa Shaishanik And Krishi Gramvikas Pratishtan Saikripa Arts College Addr: Ghargaon Ta: Shrigonda Dist: Ahmednagar
4.	Paper Setter  20106358	Todmal Varsha Satish varsha.todmal@gmail.com 9096951200	Maharashtra Education Society Abasaheb Garware Mahavidyalay Addr: Karve Road Ta: Pune (corporation Area) Dist: Pune
5.	Paper Setter  20130218	Surve Vidya Fakira vsurveborse@gmail.com 9405547002	Mahatma Gandhi Vidyamandir L.V.H.Panchavati Addr: Mumbai aagra road near kannamvar bridge panchavati nashik Ta: Nashik Dist: Nashik
6.	Paper Setter  20130220	Udar Nandkumar Bhausahab udarnandkumar@gmail.com 9822748772	Ahmadnagar Jilha Maratha Vidya Prasarak Samaj New Arts Commerce and Science College Addr: Parner Ta: Parner Dist: Ahmednagar
7.	Paper-Setters & Moderators  20106356	Bhosale Ketaki Pramod sulbha.jagtap@gmail.com 9850919967	MCE Society Abeda Inamdar Senior College Of ArtsScience and Commerce Addr: 2390 BKB Hidaytullah road Azam Campus Ta: Pune (corporation Area) Dist: Pune
8.	Paper Setter & Examiner  20106345	Bhavar Tukaram Hari tbhavar@gmail.com 9767884162	Krantiver Vasantao Narayanrao Naik Education Society Arts & Commerce College Dindori Addr: At/post-Dindori Near Government ITI Ta: Dindori Dist: Nashik
9.	Paper Setter & Examiner  20106346	Patil Mandakini Govind mgpatil100@gmail.com 9421506100	Maratha Vidya Prasarak Samaj Arts and Commerce College Vani Addr: Vani Ta: Dindori Dist: Nashik
10.	Paper Setter & Examiner  20106347	Shinde Sanjay Dnyanadeo dr.sdshinde80@gmail.com 9604309060	K.T.S.P Mandal Hutatma Rajguru College Addr: Rajgurunagar Ta: Khed Dist: Pune



81643







Faculty of ARTS & FINE ARTS

TEAM LIST

First half of the year,2020

Board of study in Marathi

Exam : F.Y.B.A.**Paper / Subject : Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)**

11.	Paper Setter & Examiner  20106348	Ahire Sangita Murlidhar PRINCIPALACSOYGAON@GMAIL.COM 9823091302	Maratha Vidya Prasarak Samaj Arts and Commerce College Addr: Soygaon Ta: Malegaon Dist: Nashik
12.	Paper Setter & Examiner  20106349	Pisal Kisan Rangnath kisanpibal5005@gmail.com 9623901372	Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar
13.	Paper Setter & Examiner  20106350	Kasabekar Ashutosh Vishnu ashutoshkasbekarsir@gmail.com 9922949090	Sanskar Mandir Sanstha varje pune Arts And Commerce College Addr: Ganpati mathaOpp Ganpati mandir Warje Malwadi Ta: Pune (corporation Area) Dist: Pune
14.	Paper Setter & Examiner  20106351	Hande Rahul Rajaram handerahul85@gmail.com 8308155086	Shikshan Prasarak Sanstha Sangamner Nagarpalika Arts D.J. Malpani Commerce and B.N. Sarada Science College. Addr: Ghulewadi Ta: Sangamner Dist: Ahmednagar
15.	Paper Setter & Examiner  20106352	Nikam Vijay Dinkar nikamvjay@gmail.com 9373000447	Bhagwan Mahavir Education Society preetam prakash college (Arts&Commerce) Addr: 12mini market2nd Floor Indrayani Nagar Bhosari Pune Ta: Pimpri Chinchwad (corporation Area) Dist: Pune
16.	Paper Setter & Examiner  20106354	Mule Bhausahab Manikrao bhausahabmmule@gmail.com 9226869927	Shri Baneshwar Shikshan Sanstha Shri Baneshwar Arts Commerce and Science College Addr: Burhannagar Ta: Ahmednagar Dist: Ahmednagar
17.	Paper Setter & Examiner  20130219	Sasane Vivekanand Subhash sasane_v1975@rediffmail.com 9850213942	Vasantdada Patil Pratishthan Guruvaraya Sadanand Maharaj Arts and Commerce College Addr: Kondhawa Budruk Pune Ta: Pune (corporation Area) Dist: Pune

Note only for Pharmacy : External examiners appointed for B.Pharm (first year to fourth year) examination schedule in First half of the year,2020 are requested to please treat the order for the Colleges, having students of that particular year (first/second/third/fourth)



81643



Faculty of ARTS & FINE ARTS

TEAM LIST

First half of the year,2020

Board of study in Marathi

Exam : F.Y.B.A.

Paper / Subject : Marathi , (2013 Pattern) 3-Set, (3 Set Ques. Paper compulsory) (Regular)



Savitribai Phule Pune University
Hind Seva Mandal Pemraj Sarda College

Maheshwari Virsing Gavit

Head

Phone: 0241-2431337

Savedi Road
Ta: Ahmednagar Dist: Ahmednagar
Pincode: 414001
Email:

DCRC :- CAP/ S.Y.B.Com (SEM. - III) 2019 PATTERN
Jan/2023

Date:- 07 Apr 2023

ATTENDANCE CERTIFICATE

Certify that Prof. / Dr. **Devkar Dipak Golhaji** has attended
the Central Assessment Programme held at this Centre as per the details mentioned below :-

Name Of The College :- Janata Shikshan Prasark Mandal Loknete Marutao Ghule Patil
Mahavidhya Addr: AT/Post Dahigaon Ne Ta: Shevgaon Dist:
Ahmednagar

Class :- T.Y.B.Com. 2019 Pattern

Subject :- (234) BUSINESS MANAGEMENT - I,(235) ELEMENTS OF COMPANY
LAW - I,(236H) MARKETING MANAGEMENT - I,(241) BUSINESS
COMMUNICATION - II,ADVANCED ACCOUNTING -I,AUDITING &
TAXATION -I,AUDITING & TAXATION -II,BUSINESS REGULATORY
FRAMEWORK -II,MARKETING MANAGEMENT - III (INCLUSIVE OF
INTERNSHIP)

Period Of Assessment :- From :- 21/01/2023

Excluding Dates :- From: 27/1/2023 to 31/04/2023

Total: 73. Days.



Boudh
DIRECTOR
CAP
HSM's Pemraj Sarda College
Ahmednagar-414001

Savitribai Phule Pune University
CAP Attendance Certificate

Date 16/8/2022

This is to certify that Dr./ Mr./ Mrs. Mangesh Ravi
Of N.A.C. S. College Shergaon (Name of Institute)
attended CAP from 14.8.22 to 16.8.22 (number of days 02)
held at Pemraj Sarda College, Ahmednagar.



Director,

B. Com, Central Assessment Programme
Pemraj Sarda College, Ahmednagar



FOR THE UPLIFTMENT OF THE MASSES
SHRI GOVINDJI MARATHA SOCIETY'S

**SAMAJ BHUSHAN BABURAO alias APPASAHEB JEDHE
ARTS, COMMERCE & SCIENCE COLLEGE**

425, SHUKRAWAR PETH, PUNE - 411 002. OFF. : (020) 24477335, FAX : (020) 24450936

Email : jedhe_c@rediffmail.com Visit our website : www.jedhecollege.ac.in



Principal

Dr. SHASHANK K. POLE (M.Com., M.Phil., Ph.D.)

ACCREDITED BY NAAC 'B' GRADE

EST : 1984 - AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY - IDNT NO. PU/PWACS/063/1984/RECOGNISED BY U.G.C. U/S 2(F) & 12 (B)

Outward No.

Date : 12-11-2019

Central Assessment Programme

F.Y. / S.Y. / T.Y.B.COM

CERTIFICATE OF ATTENDANCE

This is to certify that Prof./Dr. DEVKAR DIPAK GOLHAJI
Of L.M.G.P.M. Dahigam - DC College For
attendance at "Central Assessment Programme" of BH/SY/TY.B.COM
Oct/Nov-2019 for the following Subject

- | | |
|---|--|
| 1) <u>Auditing & Taxation</u>
<u>(Regular)</u> | 2) <u>Auditing & Taxation (Extend)</u> |
| 3) _____ | 4) _____ |
| 3) _____ | 4) _____ |

On date from 31-10-2019 to 12-11-2019

Total No of Days 13 Days

Director / Asst. CAP Director
S.B.B. Alias Appasaheb Jedhe Arts,
Commerce & Science College,
425 Shukrawar Peth, Pune-411002.

Rayat Shikshan Sanstha's
S.M.Joshi College, Hadapsar, Pune 28.

Attendance Certificate

(26/05/2019)

Date 26/5/2019

This is to certify that prof./Dr. - DEVKAR, D. PAK. GOLHAJI
of (College Name and Address) Loknete Manutrao Ghule Path
Mahavidhya, Dahigraon-ne, Tal-shaygon Dist. Ahmednagar

Attended Savitribai Phule Pune University's Central Assesment
Programme of Examination of FY/SYTY BA/BCOM March 2019
during the period from 16/04/2019 to 26/04/2019

Total Days - 41 days




(Director)
CAP Director
S.M. Joshi College, Hadapsar,
Pune-28.

Progressive Education Society's
Modern College of Arts, Science and Commerce
Ganeshkhind, Pune 411016.

Re-Accredited by NAAC "A" Grade

Date : 17/5/2018

CERTIFICATE OF ATTENDANCE

This is to certify that Prof./ Dr. ...DEVKAR, DEPAK, GOLHAJI of (College name and Address), Loknete Mandrao Ghule patil, Mahavidyalaya, Dabigao Attended Savitribai Phule Pune University's Central Assessment Programme of Examination of March/April F.Y. / S.Y./ T.Y. B.Com Oct/Nov. 2018 during the period from 10/05/2018 to 17/05/2018 Total Days : 37 days

[Signature]
Officer
17/5/2018



[Signature]
Director/ Assistant Director

Progressive Education Society's
Modern College of Arts, Science and Commerce
Ganeshkhind, Pune 411016.

Re-Accredited by NAAC "A" Grade

Date : 26/05/2018

CERTIFICATE OF ATTENDANCE

This is to certify that Prof./Dr. DEYKAR, P. PAK. GOLHAT of (College name and
Address), L.M.G.P.M. Dahiguen-De, Tal. Shajapur..... Attended

Savitribai Phule Pune University's Central Assessment Programme of Examination of

E.Y. T.Y. T.Y. B.Com March / April. 2018 during the period from 18/05/2018 to

26/05/2018 Total Days : 9 days

26/5/18
[Signature]
Officer



[Signature]

Director/ Assistant Director

Progressive Education Society's
Modern College of Arts, Science and Commerce

Ganeshkhind, Pune 411016.

Re-Accredited by NAAC "A" Grade

Date : 2/11/2017

CERTIFICATE OF ATTENDANCE

This is to certify that Prof./ Dr. Devkar Dipak Golhaji of (College name and Address), L.M.F.P.M. Dahigaoon - ne, Tal-shaygaon, Dist. A. rlygaon Attended


Savitribai Phule Pune University's Central Assessment Programme of Examination of

F.Y. / S.Y. / T.Y. B.Com Oct / Nov. 2017 during the period from 15.../...19/2017 to

2.../.../2017 Total Days : 14...


Officer




Director/ Assistant Director



बहुजन हिताय । बहुजन सुखाय ॥
श्री शिवाजी मराठा सोसायटीचे

समाजभूषण बाबूराव उर्फ अप्पासाहेब जेधे कला, वाणिज्य व विज्ञान महाविद्यालय

४२५, शुक्रवार पेठ, पुणे - ४११ ००२. ऑ. : ०२०-२४४७७३३५, फॅक्स : (०२०) २४४५०९३६

Email : jedhe_c@rediffmail.com Visit our website : www.jedhecollege.com



प्राचार्य

डॉ. शशांक कृ. पोळ (एच.बी.ए., एच.बी.एड., पीएच.डी.)

नेक द्वारा प्रमाणित बी ग्रेड

स्थापना १९८४-पुणे विद्यापीठाची संलग्न - आवडेन्टीफिकेशन नं. : पीयू/पी.एन./एसकोएस./०५३/१९८४ कलम क्र. २(F) व १२ (B) अंतर्गत यु.जी.सी. मान्यता

जा. क्र.

दिनांक 30/05/2017

Central Assessment Programme

F.Y. / S.Y. / T.Y.B.COM


CERTIFICATE OF ATTENDANCE

This is to certify that Prof./Dr. DEVKAR DIPAK GOLHAJI
OF LOKNETE MARUTRAO GHULE PATIL MAHAVIDYALAYA ^{DAHIGAO N-ME} College For
attendance at "Central Assessment Programme" of F.Y. / S.Y. / T.Y. B.COM
March/April-2017 for the following Subject

- 1) AUDITING & TAXATION 2) _____
3) _____ 4) _____

On date from 26/04/2017 to 30/05/2017

Total No of Days 35 DAYS


ASST. CAP Director
Director / ASST. CAP Director,
S.B.B. Alias Appasaheb Jethi Arts,
Commerce & Science College,
425 Shukrawar Peth, Pune-411002.

P.E.Society's
Modern College of Arts, Science & Commerce,
Ganeshkhind,
Pune - 411 0016

Date: 15/05/2016


ATTENDANCE CERTIFICATE

This is to certify that Prof /Dr. DIPAK GOLHADI DEVKAR
Of (College Name and Address.) LOKDEE MANURAO GHWE PATIL, MAHAVIDYALA
Dahigaoon - ne Tal. Shergaon, Dist. A. Nagar

Attended Savitribai Phule Pune University's Central Assesment Programme of Examination of
S.P./T.Y. B.Com March/April 2016 during the period from 17/4/2016 to 15/5/2016.

Total Days: 28 days

Total days
28
I. Rehane
(Officer)


[Director]

BHARATIYA JAIN SANGHATANA'S
Arts, Science & Commerce College

Bakori Phata, Pune - Nagar Highway,
Wagholi, Pune 412 207.

Ph. & Fax: 020 - 27050895, 27050276, Res.: 9422032481
• bjs_college@yahoo.co.in • sangalebr@gmail.com

Principal
Dr. Babasaheb R. Sangale
M.Com., D.H.E., LL.B., Ph.D.

BJS
Bharatiya Jain Sanghatana

-: अध्यक्ष :-
शांतिलाल मुथ्या

भारतीय जैन संघटनेचे

कला, विज्ञान व वाणिज्य महाविद्यालय,

बकरी रोड, पुणे - नगर महामार्ग, वाघोली, पुणे - ४१२ ०२००.

दुरध्वनी व फॅक्स : ०२० - २७०५०८९५, २७०५०२७६, रि. : ९४२२०३२४८१

• bjs_college@yahoo.co.in • sangalebr@gmail.com

प्राचार्य

डॉ. बाबासाहेब रा. सांगळे

M.Com., D.H.E., LL.B., Ph.D.

NAAC Re-Accredited 'B' Grade

• Run by Jain Minority Institute • Affiliated to University of Pune • ID No. PU/PN/ASC/113/1995 • Please visit us on : www.bjscollege.org.in

Ref.No.: BJSC :

Date :

Central Assessment Programme

S.Y. / T.Y.B.Com March / April 2015

Date 28/05/2015

CERTIFICATE OF ATTENDANCE

This certificate is awarded to

Prof. Dr. ...DEPAK G. LOHARJE DEYKAR.....

of ...L.M.G.P. MAHAVIDYALAYA, DAHIGAON - NE.... College

For attendance at "Central Assessment Programme of / S.Y. / T.Y.B.Com.

Apr. / May 2015 for the Subject of Auditing & Taxation, Advanced Accounting

On ..27..4..2015..... to 28..5..2015..... Total ..29.....days.



Director / Asst. Director / Officer

Asst. Director

Central Assessment Programme
Bharatiya Jain Sanghatana's
Arts, Science & Commerce College,
Wagholi, Pune- 412 207.

VISION : Exploring youth capabilities for social service

Savitribai Phule Pune University

CAP Attendance Certificate

Date 01/09/2022

This is to certify that Dr/ Mr./Mrs. DEVKAR... DADAK... GOHAJI
of Loknete Jagannathra... Ghole Pathi... College, Ahmednagar (Name of Institute)
attended CAP from 08/08/2022 to 01/09/2022 (number of days 22)
held at Penraj Sarda College, Ahmednagar.

1-9/2022 Dr. NIK (Am.J.m)


Director,
B. Com, Central Assessment Programme
Penraj Sarda College, Ahmednagar

P.E.Society's
Modern College of Arts, Science & Commerce,
Ganeshkhind,
Pune - 411 0016

Date: 14/11/2018

ATTENDANCE CERTIFICATE

This is to certify that Prof./Dr. DEVKAR DIPAK GOLHAJI

Of [College Name and Address:] Loknete Mandrao Fhule Pedil Maharashtra
Dahigaoon-De Tal. Shergaon Dist. Ahmednagar

Attended Savitribai Phule Pune University's Central Assessment Programme of Examination of
S.Y./T.Y. B.Com March/April 2018 during the period from 21/10/2018 to 14/11/2018.

Total Days : 18 Days


[Officer]


14/11/18




[Director]

To,

Kharat Nilesh Pushphar


College: Janata Shikshan Prasark Mandal Loknete Marutrao Ghule Patil Mahavidhlya Addr: AT/Post
Dahigaon Ne Ta: Shevgaon Dist: Ahmednagar

Mobile No. : 9960892454

Email : nileshkharat003@gmail.com

Sir/ Madam,

You have been appointed for Central Assessment Programme (CAP) details as follows

Post Name	Examination	Paper / Subject	Chairman	Schedule Date
Examiner CAP Appt No. 1910041017	T.Y.B.Sc.. (Theory) BOS:Chemistry 	Exam - T.Y.B.Sc.. Paper- Paper VI - Inorganic Chemistry ,(Theory)	Shinde Vitthal Mukund Pune Jilha Shikshan Mandal Annasaheb Waghire College Addr: Post-Otur Ta: Junnar Dist: Pune 9960759622	From : 25/04/2019

CAP Center Name & Address :	University Sub-Centre Ahmadnagar Savitribai Phule Pune University, Ganeshkhind Road, Pune-411007 Pune University
Telephone No. :	0241-2323682
Email Id :	nr.somvanshi@redifmail.com
CAP Director :	Name: Dr N.R.Somawanshi Contact Person Mob No.: 8329584565

Please note that As per Maharashtra Public Universities Act, 2016 It shall be obligatory on every teacher and on the non-teaching employee of the university, affiliated, conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examinations of the university. If any teacher or non-teaching employee fails to comply with the order of the university or college or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action".

I seek your co-operation.

Thanking You

Yours faithfully,

For CAP Director

To,
The Principal/Directors,

You are requested to relieve the teachers for paper setting. Also requested to communicate names of the teacher/s who remain absent for the work of paper setting, the said information is required for submission to the University Authorities for necessary action under the provisions of section 48(4) of the Maharashtra Universities Act,2016.

For early payment of examination work remuneration through ECS, you are requested to update your BCUD online teacher profile with financial details. Also submit printed copy of same at the time of paper setting meeting. For details contact 02025601235

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE. THIS DOCUMENT SHALL NOT BE INVALIDATED SOLELY ON THE GROUND THAT IT IS NOT SIGNED.

Prof. B.N. Murtadak
Asst. Co-ordinator,
Mob. No. : 9890340715
New Arts, Commerce and Science College,
Ahmednagar.

Dr.Kalamkar S.B.
Co-ordinator, Ahmednagar District
S.Y.B.Com. Practical Examination,
Savitribai Phule University of Pune
New Arts, Commerce and Science
College, Ahmednagar.
Mobile :9403375734

Date : 2nd March 2018

To,

Prof. Devkar B G
LokneteMarutraoGhulePatilMahavidhlya,
Dahigaon Ne Tal ShevgaonDist Ahmednagar

**Subject :Appointment as external examiner for S.Y.B.Com. practical
examination March 2018**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external
examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Name of the college:-BabujiAvhad College, Pathardi, Dist: Ahmednagar

Date & time of examination

5th March2018
(8am and 12:30pm
1:00pm To 4:30pm)

Subject

B.C.

Number of studentsAs per time table

You are requested to conduct the examination as per the guidelines and
instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. B.N. Murtadak
Asst. Co-ordinator

Dr.Kalamkar S.B.
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. B.N. Murtadak
Asst. Co-ordinator,
Mob. No. : 9890340715
New Arts, Commerce and Science College,
Ahmednagar.

Dr.Kalamkar S.B.
Co-ordinator, Ahmednagar District
S.Y.B.Com. Practical Examination,
Savitribai Phule University of Pune
New Arts, Commerce and Science
College, Ahmednagar.
Mobile :9403375734

Date : 2nd March 2018

To,

Prof. Shejul M N
LokneteMarutraoGhulePatilMahavidhlya,

Dahigaon Ne Tal ShevgaonDist Ahmednagar

**Subject :Appointment as external examiner for S.Y.B.Com. practical
examination March 2018**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external
examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Name of the college:- BabujiAvhad College, Pathardi, Dist: Ahmednagar

Date & time of examination 5th March2018
(8am and 12:30pm
1:00pm To 4:30pm)

Subject Banking & Marketing

Number of students As per time table

You are requested to conduct the examination as per the guidelines and
instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. B.N. Murtadak
Asst. Co-ordinator

Dr.Kalamkar S.B.
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. B.N. Murtadak
Asst. Co-ordinator,
Mob. No. : 9890340715
New Arts, Commerce and Science College,
Ahmednagar.

Dr.Kalamkar S.B.
Co-ordinator, Ahmednagar District
S.Y.B.Com. Practical Examination,
Savitribai Phule University of Pune
New Arts, Commerce and Science
College, Ahmednagar.
Mobile : 9403375734

Date : 2nd March 2018

To,

Prof. Nalawade S.
LokneteMarutraoGhulePatilMahavidhlya,

Dahigaon Ne Tal ShevgaonDist Ahmednagar

**Subject :Appointment as external examiner for S.Y.B.Com. practical examination
March 2018**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Name of the college:-Jijamata Science & Arts College, Bhenda, Tal- Newasa

Date & time of examination 7th March 2018
(8am and 12:30pm
1:00pm To 4:30pm)

Subject Marketing Management I.

Number of students As per time table

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. B.N. Murtadak
Asst. Co-ordinator

Dr.Kalamkar S.B.
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Murtadak B. N.
Co-ordinator, Ahmednagar District
S.Y.B.Com. Practical Examination,
SavitribaiPhule University of Pune
New Arts, Commerce and Science

College, Ahmednagar.

Mobile : 9890340715

Date: 1st March, 2019

To,

Prof, Devkar B.G.

LokneteMarutraoGhulePatilMahavidhlya,

Dahigaon Ne Tal.ShevgaonDist Ahmednagar

Subject :Appointment as external examiner for S.Y.B.Com. Practical examination
March 2019

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Name of the college	Date & time	Subject	Number of students
New Arts, Commerce and Science College, Shevgaon	08/03/2019	Business Communication	As per the time table

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. B.N. Murtadak
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Murtadak B. N.
Co-ordinator, Ahmednagar District
S.Y.B.Com. Practical Examination,
SavitribaiPhule University of Pune
New Arts, Commerce and Science

College, Ahmednagar.

Mobile : 9890340715

Date: 1st March, 2019

To,

Prof, Shejul MN

LokneteMarutraoGhulePatilMahavidhlya,

Dahigaon Ne Tal.ShevgaonDist Ahmednagar

Subject :Appointment as external examiner for S.Y.B.Com. Practical examination
March 2019

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Name of the college	Date & time	Subject	Number of students
New Arts, Commerce and Science College, Shevgaon	08/03/2019	Cost and Works Accounting	As per the time table

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. B.N. Murtadak
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Dr. R.P. Kalamkar
Asst. Co-ordinator,
Mob. No. :9422226279
C.D. Jain College of Commerce,
Shrirampur, Dist. Ahmednagar.

Prof. Dr. S. N. Gawali
Co-ordinator, Ahmednagar District
T.Y.B.Com. Practical Examination,
Savitribai Phule Pune University, Pune
C. D. Jain College of Commerce,
Shrirampur Dist. Ahmednagar.
Mobile : 9423785954

Date : 11th March 2018

To,

Prof. D.G. Deokar
Loknete Marutraoji Ghule Patil
Arts, Commerce & Science College, Dahigaone,
Tal- Shevgaon Dist- Ahmegnar

**Subject : Appointment as external examiner for T.Y.B.Com. Practical
Examination March 2018**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct T.Y.B.Com practical examination. The details are as follows.

Name of the college:- Jijamata Institute of Science College, Bhende Tal- Newasa.

Date & time of examination 19th March, 2018
(8am and 12:30pm
1:00pm To 4:30pm)

Subject Auditing and Taxation

Number of students As per time table

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. Dr. R. P. Kalamkar
Asst. Co-ordinator

Prof. Dr. S. N. Gawali
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Dr. R.P. Kalamkar
Asst. Co-ordinator,
Mob. No. :9422226279
C.D. Jain College of Commerce,
Shrirampur, Dist. Ahmednagar.

Prof. Dr. S. N. Gawali
Co-ordinator, Ahmednagar District
T.Y.B.Com. Practical Examination,
Savitribai Phule Pune University, Pune
C. D. Jain College of Commerce,
Shrirampur Dist. Ahmednagar.
Mobile : 9423785954

Date : 11th March 2018

To,

Prof. M.N. Shejul
Loknete Marutraoji Ghule Patil
Arts, Commerce & Science College, Dahigaone,
Tal- Shevgaon Dist- Ahmegnar

**Subject : Appointment as external examiner for T.Y.B.Com. practical examination
March 2018**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct T.Y.B.Com practical examination. The details are as follows.

Name of the college:- Jijamata Institute of Science College, Bhende Tal- Newasa.

Date & time of examination 19th March, 2018

(8am and 12:30pm
1:00pm To 4:30pm)

Subject

Banking & Finance-II &
Marketing Management -II

Number of students

As per time table

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. Dr. R. P. Kalamkar
Asst. Co-ordinator

Prof. Dr. S. N. Gawali
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Dr. R.P. Kalamkar
Asst. Co-ordinator,
Mob. No. :9422226279
C.D. Jain College of Commerce,
Shrirampur, Dist. Ahmednagar.

Prof. Dr. S. N. Gawali
Co-ordinator, Ahmednagar District
T.Y.B.Com. Practical Examination,
Savitribai Phule Pune University, Pune
C. D. Jain College of Commerce,
Shrirampur Dist. Ahmednagar.
Mobile : 9423785954

Date : 11th March 2018

To,

Prof. S. A. Nalawade
Loknete Marutraoji Ghule Patil
Arts, Commerce & Science College, Dahigaone,
Tal- Shevgaon Dist- Ahmecnar

**Subject : Appointment as external examiner for T.Y.B.Com. practical examination
March 2018**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct T.Y.B.Com practical examination. The details are as follows.

Name of the college:- Jijamata Institute of Science College, Bhende Tal- Newasa.**Date & time of examination**

19th March, 2018

(8am and 12:30pm

1:00pm To 4:30pm)

Subject

Banking & Finance-III &

Marketing Management -III

Number of students

As per time table

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. Dr. R. P. Kalamkar
Asst. Co-ordinator

Prof. Dr. S. N. Gawali
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Pardeshi P.B.
Co-ordinator, Ahmednagar District
T.Y.B.Com. Practical Examination,
Shri Chhatrapati Shivaji
Mahavidyalaya, Shrigonda.
Mo. 9762615232

Date: 14th March, 2019

To,

Prof. Devkar Deepak

Loknete Marutrao Ghule Patil Mahavidyalaya, Dahigaon.

Subject : Appointment as External Examiner of Practical Examination
March/April 2019.

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Date	Subject	No. of Student's	College
30-03-2019	Audit & Taxation	48	Jjamata College of Science & Art's, Bhenda.

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. P.B. Pardeshi
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Pardeshi P.B.
Co-ordinator, Ahmednagar District
T.Y.B.Com. Practical Examination,
Shri Chhatrapati Shivaji
Mahavidyalaya Shrigonda.
Mo. 9762615232

Date: 14th March, 2019

To,

Prof. Nalavde Sandeep
Loknete Marutrao Ghule Patil Mahavidyalaya, Dahigaon.

Subject : Appointment as External Examiner of Practical Examination
March/April 2019.

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Date	Subject	No. of Student's	College
30-03-2019	Banking & Finance II	32	Jijamata College of Science & Art's, Bhenda.
30-03-2019	Banking & Finance III	32	Jijamata College of Science & Art's, Bhenda.

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. P.B. Pardeshi
Co-ordinator

(This is computer generated document and it does not require signature)

Prof. Pardeshi P.B.
Co-ordinator, Ahmednagar District
T.Y.B.Com. Practical Examination,
Shri Chhatrapati Shivaji
Mahavidyalaya, Shrigonda.
Mo. 9762615232

Date: 14th March, 2019

To,

Prof. Shejul M.

Loknete Marutrao Ghule Patil Mahavidyalaya, Dahigaon.

Subject : Appointment as External Examiner of Practical Examination
March/April 2019.

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the external examiner to conduct S.Y.B.Com practical examination. The details are as follows.

Date	Subject	No. of Student's	College
30-03-2019	Marketing Management II	16	Jijamata College of Science & Art's, Bhenda.
30-03-2019	Marketing Management III	16	Jijamata College of Science & Art's, Bhenda.

You are requested to conduct the examination as per the guidelines and instructions in all respect issued by the university.

We look forward to your kind co-operation.

Yours faithfully

Prof. P.B. Pardeshi
Co-ordinator

(This is computer generated document and it does not require signature)



॥ न हि ज्ञानेन सदृशं पवित्रमिह विद्यते ॥

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NAAC Re-accredited "A" Grade

Parth Vidya Prasarak Mandal's

BABUJI AVHAD MAHAVIDYALAYA

Pathardi, Dist. Ahmednagar (M.S.) 414 102.

Affiliated to Savitribai Phule
Pune University
Id.No.PU/AN/AC/10 (1966)
Jr.Col.Code No. J. 12.08.001
U-Dies - 27260802029

Dr.G.P.Dhakane (Principal)
M.A.(Eng.)Ph.D.

Ref. No. 249/2017-18

Date : 6/3/2018

प्रति,

मा.प्रा. शेजूळ एम. एन,

वाणिज्य विभाग प्रमुख,

लोकनेते मारूतराव घुले पाटील महाविद्यालय,

दहिगांव ने ता.शेवगांव, जि.अहमदनगर.

विषय :- एफ.वाय.बी.कॉम प्रात्यक्षिक परीक्षेसाठी बहिस्थ परीक्षक म्हणून कामकाज पाहणेबाबत.

महोदय,

वरील विषयान्वये आपणांस कळविण्यात येते की, आमच्या महाविद्यालयातील एफ.वाय.बी.कॉम या वर्गाच्या Financial Accounting या विषयासाठी आपण दिनांक - १५/०३/२०१८ रोजी बहिस्थ परीक्षक म्हणून सावित्रीबाई फुले पुणे विद्यापीठ पुणे यांच्या नियमानुसार कामकाज पूर्ण करावे ही विनंती.

कळावे,



Gpbl

प्राचार्य
बाबुजी आव्हाड महाविद्यालय
पाथर्डी, जि. अहमदनगर

Phone : (02428) 222349, 221949 Fax : (02428) 222349
www.babujiavhadcollege.org Email : babujiavhadcollege@gmail.com

UNIVERSITY OF PUNE



(Under Ordinance - 10)

Central Assessment Programme Scheme

w. e. f. the Examinations to be held in Second Half of the Year 2009

Examinations : All Examinations (except Examinations in the Faculty of Engineering)

Preliminary :

The conduct of examinations and declaration of results is one of the important activities of the University. The Scheme of Central Assessment Programme has been introduced by the University in the year 1980 with a view to (1) declaring the results in the shortest possible time, (2) increasing the reliability of the results, (3) maintaining uniformity and consistency in the assessment, (4) increasing accuracy and efficiency in the declaration of results, and (5) creating confidence amongst the students about the assessment system.

The Central Assessment Programme shall consist of the following stages :

- (i) Pre-Assessment Work
- (ii) Actual Assessment Work
- (iii) Post-Assessment Work

(I) Pre-Assessment Work :

(1) To fix the venue of the Central Assessment Programme :

The venue of the CAP shall be decided by the University. It shall be on the University campus/ in Affiliated College/Recognized Institute/any other place.

(2) Appointment of CAP Director :

The Director for the Central Assessment Programme shall be appointed by the University from amongst the following :

- (i) Principal of the concerned Affiliated College or his nominee from amongst the senior faculty members.
- (ii) Head of the Recognized Institution concerned or his nominee from amongst the senior faculty members.
- (iii) Head of the University Department concerned or his nominee not below the rank of Reader.
- (iv) Any other senior person with the suitable academic and administrative experience.
- (v) Head of the Administrative Section not below the rank of Deputy Registrar (Examinations).

The Director shall communicate his acceptance alongwith the undertaking in the prescribed form. The CAP Director should not take any other assignment without prior permission of the University.

- (3) The Controller of Examinations shall inform all the examination centres well in advance the place of CAP and name of the Director CAP in order to send answerbooks to such place by all the examination centres.

(4) Invitation to Examiners :

The University shall provide a list indicating number of students appearing for each subject and other relevant information to the Director. He shall consult the Dean of the faculty who shall ascertain the number of examiners required per subject. The Director shall make arrangements regarding the space and staff required for CAP.

The University office initially shall send the appointment letters to all the examiners shown in the list finalized by the University well in advance so as to enable the examiners to communicate their acceptance.

The Director of CAP shall send the invitation letters to the examiners as per the list provided by the University. In case of any difficulty in doing so, the CAP Director shall consult the Controller of Examinations and take decision. All the instructions regarding the CAP shall also be sent to the examiners and that shall be exhibited at CAP hall for the perusal of examiners. In case of shortage of examiners, the substitute appointments of examiners shall be made from the panel prepared by 32 (5) (a) committee/Board of Studies, by the Dean of the concerned faculty.

- (5) The Director shall intimate to the Dean concerned and the faculty member if required, the Date of commencement of CAP. The Dean of faculty in his capacity as an Academic Officer of the University under the Maharashtra Universities Act 1994, will make it convenient to remain present on the first day of the commencement of CAP to guide the examiners.

The Dean as a Head of the Faculty shall visit the CAP to guide the CAP Director, Examiners and Moderators. The Director, CAP shall pay to the Dean T.A./D.A./L.C.A. as per rules of the University. In case of the Dean concerned is not available for guidance to the examiners at the CAP, the Director CAP may invite any senior faculty member preferably the Ex-Dean of the faculty to guide the examiners.

(6) Collection of Answerbooks :

It is the responsibility of the Principal of the College/Director of the Recognized Institute to see that the answerbooks of the examinations held at his center are sent promptly as per instructions given by the University from time to time to the CAP centre

(7) Preparation for CAP :

- (i) The Director of CAP shall make adequate arrangements to receive answer books coming from the examination centres from time to time to the CAP centre.
- (ii) On receipt of the answerbooks at the CAP venue, the staff employed for this work shall check the answerbooks, Junior Supervisor's Reports and ascertain as to whether the number of candidates present and absent indicated in the report are correct. In case of any discrepancy it shall be resolved in consultation with the Deputy Registrar (Examinations), who shall be the Co-ordinator for CAP.
- (iii) It shall be ensured that only white thread (not any other thing including stapler pins etc.) is used for attaching the supplements to the main answerbooks, at all examination centre. No marks of identification on the answerbooks are permitted.
- (iv) The bundle of answerbooks so prepared shall be coded and the coded sheets shall be inserted in the bundles of answerbooks. It shall also be ascertained that there is no any marks of identification on the bundle of papers or on the individual answerbook. The Junior Supervisor's Report shall be taken away and kept in a separate file. Papers or bundles tied or presented in a doubtful manner be separated.

- (v) It shall be seen and verified that all the answerbooks of the subjects, are received from the centres of examinations. This shall be checked with the subjectwise and centrewise summaries of the examinations concerned. In case of non-receipt of answerbooks from any examination centre, the CAP Director shall take immediate steps for receiving the said answerbooks from the concerned examination centre under intimation to the Co-ordinator/ Asstt. Co-ordinator of the CAP.
- (vi) The process of masking the seat numbers shall then be undertaken. The first cover page of the answerbooks is designed for easy masking. It shall be ensured that the masking is done properly and an identity of the candidate is not disclosed to the examiner in any way. The top portion of the answerbooks would be folded twice and then paper tape would be applied at two places to mask the seat number. It shall also be seen that no unmasked answerbook is given to the examiner for assessment. Each bundle of answerbook shall contain 30 to 40 answerbooks.
- (vii) The answerbooks shall be arranged subjectwise/paperwise as this will be convenient at the time of distribution of answerbooks to the examiners for assessment.
- (viii) In case of any event of missing answerbooks or any unpleasant experience the CAP Director shall consult the Controller of Examinations and take further action accordingly.

(II) Actual Assessment Work :

- (i) On the First day of commencement of the CAP, the examiners shall be given information regarding the programme, seating arrangement, payment of TA./D.A. and remuneration bills etc. On the first day of CAP maximum 30 papers should be given to each examiner for assessment.
- (ii) On the first day of CAP the Chairman of the Board of Paper-setters, Examiners and Moderators or in his absence the senior paper-setter of the concerned subject nominated by the CAP Director shall convene the meeting of all the examiners and moderators to discuss the question paper/s, scheme of marking and synoptic/model answers as well as discrepancies if any in a paper so as to attain the uniformity/standard and consistency in assessment. He/She shall watch the day to day progress of assessment and assist the Director in the smooth conduct of CAP. If necessary, he/she shall apply sample checking of answerbooks. The Chairman of the Board of Paper-setters or in his absence the senior paper-setter of the concerned subject nominated by the Director shall be paid honorarium of Rs. 250/- for discharging additional duties as mentioned above. The Chairman shall submit to the Director, CAP a consolidated report in the prescribed format on the performance of the candidates, the assessment work and his general observations and suggestions etc. on the last day. The report shall then be presented to the concerned B.O.S. through Dean by the Examination section.
- (iii) The examiners will be paid TA/DA/LCA provided he/she assesses minimum 30 answerbooks (of three hours duration Paper) or 60 sections per day. He/She shall not assess more than 90 answerbooks or 180 sections per day. The examiner concerned shall not be issued the second bundle of 30 answerbooks or 60 sections within 3 hours of the issue of first bundle of 30 answerbooks or 60 sections. The Third bundle of 30 answerbooks or 60 sections shall be issued to the examiner only after the second bundle is received from the examiner concerned. On every day all examiners should be provided with only one bundle of 30 papers or 60 sections at a time, for three hours. No additional answerbooks should be given to him for

assessment unless the first bundle is submitted by the examiner concerned, second bundle should not be given to him for assessment. In any case the total number of answerbooks to be assessed in a day should not exceed 90 or 180 sections except in the special circumstances to be recorded in writing by the CAP Director and to be submitted to the University. The time of issue and receipt of bundle should be recorded on every bundle of answerbooks. The same practice should be followed for third bundle also. If a student scores less than 5% marks, in spite of his writing substantially the examiner shall record on the front page of the answerbook, the reasons for awarding those marks. The examiners shall assign marks to the answers in the margin at the left side of the answerbook for each question and not on the written answers. The maximum limit of 180 answerbooks per day is also applicable in case of the subjects/papers having 50 or less than 50 marks.

- (iv) While issuing the answerbooks to examiners for assessment, the assistant at issue counter should invariably obtain the signature of the concerned examiner for having received the answerbooks for assessment. It is the responsibility of assistant at the issuing counter to follow the ceiling of answerbooks.
- (v) While returning the answerbooks at the counter, the assistant at the issuing counter shall ensure that entry is made of having received back the answerbooks in the Register against the name of the examiner. The examiner shall, take another bundle of answerbooks for assessment only after returning the first bundle. This process shall be continued till the assessment of all the answerbooks in the concerned subject is over. The assistant receiving the answerbooks at the counter shall see that the examiners have assessed all the answerbooks given to them for assessment.
- (vi) It shall be ensured that the marks given by the Moderator to each question are written on the front page, just below the question wise marks given by the examiner. In such cases marks awarded by the moderator shall be taken as final.
- (vii) In case some of the answerbooks in a bundle remained unassessed by the examiner concerned for various reasons, the CAP Director shall get such answerbooks assessed from another examiner in the list of the said subject giving factual information and reasons of his satisfaction to the University' authorities. It shall be seen carefully that the answerbooks are received at the counter are well assessed.
- (viii) The issue register as mentioned in (iv) & (v), and final list of examiners who have actually done the assessment work should invariably be sent by the Director, CAP to the University within seven days from the completion of CAP.
- (ix) The examiner should write his/her name on the front page of the answerbook below his signature so as to ascertain identity of examiner as and when required.
- (x) The examiners shall see that after taking a bundle of answerbooks for assessment from the issuing counter, they perform the assessment work only on seats allotted to them. The assessed answerbooks are to be returned at the concerned counter.
- (xi) Every examiner shall be required to sign the Attendance Register each day. He / She will produce the identity card issued by the Director of CAP, while entering the CAP centre.
- (xii) In case the examiner detects use of unfair means, while assessing the answerbooks he /she should report and submit the concerned answerbooks to the Director which the Director shall forward to the University.

- (xiii) While assessment is in progress, the work of marking the absentee of candidates mentioned in the Junior Supervisor's Reports on the computerized mark-lists will be done simultaneously. While recording such absentee change of centre of the candidates may also be taken care of.
- (xiv) The CAP Director shall invariably issue the attendance certificate to the examiners attending the CAP for producing the same in their respective colleges after return.
- (xv) The CAP Director shall not avail the leave facility during the CAP period unless there are exceptional reason. In such circumstances the Controller of Examinations will be kept informed by the CAP Director .

(III) Post-Assessment Work :

- (i) The work of un-masking of assessed answerbooks shall be done while making entries of the marks from the answerbooks to mark-list. It shall also be seen that all answers in the answerbooks are assessed by the examiners and no answer is left unassessed.
- (ii) The activities of preparation of mark-lists would be as follows:
 - (a) Recording absentee from the Junior Supervisor's Report.
 - (b) Checking of absentees by a different pair of assistants.
 - (c) Recording marks on computerized mark-lists from the assessed answerbooks.
 - (d) Total to be taken on each page on the mark-lists.
 - (e) Checking of mark-lists by different pair of assistants.
 - (f) Checking of the total to be done by another assistant.
- (iii) The assessed answerbook shall then be rearranged by inserting Junior Supervisor's Report in the relevant bundle of answerbooks and stack them subjectwise. As soon as the Assessment of a particular subject is completed the mark-list of that subject with corresponding answerbooks and Junior Supervisor's Report may then be sent to the University for processing the result.
- (iv) If any supplement found detached from the main answerbook, CAP Director shall take efforts to relocate its main answerbook and he shall carefully attach the supplement to the main answerbook. It shall be then ascertained whether all marks are given to the answerbook as well as to supplement and they are taken down properly in the marklist.
- (v) In case of any police case regarding unfairmeans, CAP Director is not supposed to hand over answerbooks or any examination material to the Police or any outside agency without prior permission of the Controller of Examinations.
- (vi) The final list of examiners who have attended the CAP should be sent to the University immediately after the CAP work is over. A separate list of examiners who have not attended the assessment work should also be sent to the university at the same time.

Grant for CAP Centre :

(a) Director, CAP will be paid grant for execution of CAP as mentioned below :

Total No. of Candidates	Rate
1 to 3000	Rs. 35/- per candidate regd.(for all the candidates)
1 to 5000	Rs. 30/- per candidate regd.(for all the candidates)
1 to 10000	Rs. 22/- per candidate regd.(for all the candidates)
1 to 10001 and above	Rs. 20/- per candidate regd.(for all the candidates)

The Director shall incur expenditure from this grant on the following only :

1. Payment of remuneration to the staff appointed for CAP.
2. Remuneration of Co-ordinator and Asstt. Co-ordinators.

***“The expenditure for the CAP centre shall be incurred from grant sanctioned for actual No. of days for which CAP conducted”.**

(b) Norms for appointment of staff for CAP :

The Director of the CAP will ordinarily appoint the required staff of his confidence as per norms mentioned below :

- (i) One officer, Four Clerks and Four Peons per 5000 students.
- (ii) One Accountant-cum-Cashier.
- (iii) The Director, CAP shall appoint adequate number of Assistant Directors i.e. minimum one and maximum three depending upon the workload.
- (iv) The staff for masking and un-masking work shall be appointed as per the requirement.
- (v) Each CAP centre shall employ adequate watchman during this period.

(c) Co-ordinator/Assistant Co-ordinator :

The COE shall appoint the Co-ordinator not below the rank of Assistant Registrar (Examinations) and two Asstt. Co-ordinators not below the rank of Asstt. Section Officer from Examination Section for maintaining the liaison between the University and CAP Centre. The Co-ordinator/ Assitt. Co-ordinator shall visit the CAP centre frequently and shall take periodical review of the total work of the CAP centre and report to the Controller of Examinations.

*Note : Provision amended vide M.C.R. No. M:59/150210 dated 15.02.2010 w.e.f. October/ November 2009 examination.

(d) Rates of Remuneration for CAP Staff :

(i) Administrative staff appointed for CAP shall be paid minimum at the following rates.

1. Director	Rs.375/- per day
2. Assistant Director	Rs.300/- per day
3. Officer	Rs.190/- per day
4. Cashier	Rs.150 /- per day
5. Clerk	Rs.150/- per day
6. Peon/Watchman	Rs.110/- per day

(ii)

1. Co-ordinator	Rs.2,000/- (Lump sum)
2. Asstt. Co-ordinator	Rs.1,200/- (Lump sum)

The payment to Co-ordinator and Asstt. Co-ordinators shall be made by the CAP Director from the grant sanctioned for CAP.

(e) Service charges for masking and un-masking :

- (i) Masking Rs.0.50 per ansbook including supplements.
- (ii) Un-masking Rs.0.40 per answerbook including supplements.

(f) Incidental expenses :

(i) Grant for incidental expenses for stationery, printing, hospitality is allowed as under:

(a) Upto 50 examiners invited	Rs. 6,000/-
(b) 51-100 examiners invited	Rs. 8,000/-
(c) 101-200 examiners invited	Rs. 10,000/-
(d) 201 and above examiners invited	Rs. 12,000/-

(ii) The actual expenditure is allowed on the following items:

- (1) Postage and Telegraphs.
- (2) Xeroxing of model answers, scheme of marking, question papers, moderations.
- (3) Telephone calls.
- (4) Transportation of answer books.
- (5) Bank Charges

The expenditure incurred on (e) and (f) shall be met out from the advances placed at the disposal of the Director of C.A.P.

(g) TA/DA and remuneration to examiners :

The payment of Local Conveyance Allowance, Traveling Allowance, Daily Allowance and Remuneration shall be made to the examiners appointed for assessment of answerbooks and TA/DA/LCA as the case may be to the Dean of the Faculty concerned from the advance placed at the disposal of the Director according to the rules prescribed by the University.

- (h)** The CAP Director shall not incur any other/additional expenditure except with the prior permission/ approval from the Hon. Vice-Chancellor through Controller of Examinations.

Account of CAP :

Receipt and Payment Account of the Central Assessment Programme shall be got audited from the Chartered Accountant and submitted to the University office within one month from the date of conclusion of CAP. The audit fee including service tax to the Auditor shall be paid as under :

Expenditure upto Rs.1,00,000 /-	Rs.3,000/- Max.
Expenditure above Rs.1,00,000/-	Rs.5,000/- Max.

No vouchers of the expenditure incurred from out of the CAP grant sanctioned to the CAP Director are required to be submitted alongwith the audited statement of account. However, in respect of the other expenditure incurred all the vouchers shall necessarily be submitted alongwith the audited statement of account.

Moderation :

The moderation work shall be carried out as per the procedure/norms laid down in the scheme of moderation.

Incentive :

- (I)** An amount as an incentive shall be paid to the centre of Central Assessment Programme as per the following rates :

<i>No. of candidates</i>	<i>Amount</i>
i) Upto 3000 candidates	Rs.3,000/-
ii) 3001 to 5000 candidates	Rs.6,000/-
iii) 5001 to 10000 candidates	Rs.10,000/-
iv) 10001 and above candidates	Rs.12,000/-

The payment for the above purpose shall be made from the advance placed at the disposal of the Director, CAP and he shall make necessary payment to the college/management concerned accordingly.

(j) Computer Services :

The C.A.P. Centre will be provided with computer software services keeping in view the number of students and the answer books to be assessed. All the marks on the answerbooks shall be shifted on to computers and the mark-list shall be submitted to the University within the prescribed date in the forms of CD-R in two copies one for COE and other for incharge, M.I.C. as well as two printouts duly signed by the Director, C.A.P. All necessary arrangements for doing this work shall be made by the Director C.A.P.

The details are as follows :

a) Computers and Equipments :

The Director, CAP shall make available computers at the CAP centre as per the following norms :

<i>No. of Computers</i>	<i>Particulars</i>
i) 04	Upto 30,000 records
ii) 06	Upto 1,00,000 records
iii) 08	Upto 1,50,000 records
iv) 10	More than 1,50,000 records

PLUS

- v) One 132 column speedy dot-matrix printer, and
- vi) One UPS of the capacity of 500 VA for every computer.

b) Configuration

All the computers for CAP shall be of same configuration.

- i) Pentium Computer with a capacity of 800 MHZ and/or more speed.
- ii) 10 GB hard disc with floppy drive and CD ROM of 1.44 point.

c) Service Charges

It shall be the responsibility of the Director of C.A.P. to appoint a person to carry out, supervise and control the work of computerization such as work of Data Entry operation, checking of difference reports, maintaining co-ordination and liaison with the Systems Analyst of MIC, University of Pune. The person so-appointed shall be responsible for making necessary arrangements for computer services at the CAP centre, data-entry, timely completion of checking and all-other related work,

The rates of Remuneration shall be as follows :

(1) For CAP Centre Staff

- i) One Supervisor - Rs.2,300/- (lumpsum)
- ii) Data Entry Operator - Rs.1.50 for ten records
- iii) One dictator - Rs.1.50 for ten records

Note : This will be a double data entry system, i.e. two groups shall enter the same data independently which shall be compared and validated on the third P.C. Simultaneously discrepancies, if found, shall be removed by referring to the entries on the answers book/s or Junior Supervisor's report/s. The data entry operators shall enter the marks/absentees, as the case may be, directly from the answer books and Junior Supervisor's reports.

(2) University Staff

The Systems Analyst will be responsible for overall supervision and control over the work of Computerization at C.A.P. Centre. He shall visit and advise the computer personnel at the C.A.P. centre. He shall take periodic review of the work and report to the Director the discrepancies/ short comings for compliance. The Programmer/Assistant Programmer will work under the guidance of Systems Analyst .

- 1) Systems Analyst per CAP Rs.1,200/- (lump sum)
- 2) Programmer/Assistant Programmer per CAP Rs. 600/- (lump sum)

The payment to the staff mentioned at (c) (1) & (2) above shall be made by the CAP Director from the grant sanctioned for CAP.

Miscellaneous

- 1) Software and required 'Data files' will be provided/installed by the University.
- 2) Physical security of computers/other equipment shall be the responsibility of the Director, CAP.
- 3) The 'University Staff duly appointed for CAP shall be allowed to check and supervise the security measures, the operating systems, passwords, etc. of the computers.

List of Activities relating Central Assessment Programme

(I) Pre-CAP Activities :

1. To prepare a budget for CAP.
2. To estimate number of non-teaching staff required for CAP to carry out different activities of the CAP such as masking, un-masking, coding, de-coding, preparation of mark-lists and issues of answerbooks to the examiners etc.
3. To receive and acknowledge the receipt of the answerbooks from the centre of examination.
4. To verify number of answerbooks as per the Junior Supervisor's Reports and to note down anomalies if any and to take appropriate measures.
5. To code the bundles of answerbooks.
6. To insert coded sheet in place of Junior Supervisor's Report in the bundle of answerbooks.
7. To distribute answerbooks for masking.
8. To rebundle the masked answerbooks with coded sheet.
9. To count the bundles of answerbooks subjectwise.
10. To arrange masked answerbooks examinationwise, subjectwise and to keep them ready for assessment.
11. To allocate appropriate space for assessment work examinationwise and subjectwise.
12. To prepare the instructions to be given to the examiners regarding seating arrangement for assessment programme, TA/DA bills, remuneration etc.

(II) Actual Assessment :

1. On the first day of assessment, the Chairman of the Board of paper-setters, examiners and moderators shall discuss the question papers in the subject concerned and prepare scheme of marking, if not already done.
2. To make all the arrangements for distribution of answerbooks to the examiners on the Counter for assessment. The assessed answerbooks are to be received at the same counter.
3. The examiners will collect the answerbooks from the Counter for assessment.
4. To ensure that all the answerbooks to be given to the examiners are properly masked.
5. The Chairman of the Boards of Paper-setters will ensure that assessment work is done properly.
6. The examiner after completion of his/her assessment should return to the assistant at the Counter, the Bundles of answerbooks and ensure that an appropriate entry is made in the register.
7. The examiner should take another bundle of answerbooks for assessment only, after assessing the first bundle. This process will continue till all the answerbooks in the relevant subject are assessed.
8. The examiner on the day of attendance should sign the attendance register everyday. The identity card will be issued to each examiner and also to the Non-teaching staff connected with the CAP.
9. On the first day of assessment programme the examiner should fill up the TA/DA bill and submit it to concerned Officer of the CAP.
10. The mode of payment of TA/DA and remuneration will be made known on the first day of the CAP.

11. In the course of assessment, officer-in-charge of preparation of mark-lists will ensure that the absentees are recorded on the computerized mark-lists, from the Junior Supervisor's Report.
12. while recording the absentee of the candidates, the cases of change of centre of the candidates should also be taken into account.
13. In case examiner detect use of unfairmeans while assessing the answerbooks he/she should report and submit the concerned answerbooks to the Director which the Director shall forward to the University.
14. In case of the shortage of examiners at CAP Centre, the CAP Director shall report the number of examiners required subjectwise to the COE who will make substitute appointments in consultation with the Dean of the Faculty.
15. In case of additional examiners are required to be appointed within the scheduled time, the Director, CAP, should make arrangements for additional examiners in a subject/s as the case may be by following the procedure mentioned in 14 above.

(III) Post-CAP Activities :

1. The work of de-masking will commence as and when the answerbooks in relevant subjects are assessed.
2. After completion of assessment of answerbooks, in a particular subject the work of preparation of mark-lists of that subject will start.
3. The process of checking of mark-lists from the answerbooks with different pairs will then start.
4. Once it is ensured that all the marks in a particular subject/s are entered in the computerized list, the process of rechecking should start. After completion of this process, the work of taking totals of each page of mark-list will start.
5. As and when the subjectwise mark-lists of all the centres of examinations are completed , the mark- lists will be submitted to the Co-ordinator of the CAP concerned.
6. After submission of mark-lists, the answerbooks in that subjects should be arranged according to the Junior Supervisor's Report subjectwise, centrewise and should be handed over to the Godown section of the University.
7. The issue register and the final list of examiners who have actually assessed the answerbooks should be sent to the University within 8 days of the completion of CAP work.
8. The statement of income and expenditure should be prepared and got audited from the Chartered Accountant and submitted to the University.

Ganeshkhind,
Pune-411007
Ref.No. XC/1549
Date : 12.11.2009

Dr. S. M. Ahire
In-Charge Controller of Examinations

Ref : BOER 8/2009 (6.10.2009) & MCR ऋ: ३१४ (6.11.2009)

UNIVERSITY OF PUNE

Statement of Receipts and Payments A/c in respect of Central Assessment Program

Examination : April /November _____
CAP Centre :
Name of the CAP Director :
Subject :
Period of CAP (from-to) :
Telephone No. of CAP Director : (O) (R)

Sr. No.	Receipt	Amount Rs.	Sr. No.	Payment	Amount Rs.
1	Advance received Cheque No. and Date		1	* Remuneration to Examiners (As per annexure "2")	
			2	* T.A. D.A. to Examiners (As per annexure "2")	
			3	* Chairman's Allowance (As per annexure "2")	
			4	* Moderation Charges (As per annexure "2")	
			5	* Local Conveyance to Examiners (As per annexure "2")	
			6	T.A. D.A to Dean for Visit	
			7	* Administrative Expenditure (As per the CAP Rules) (As per annexure "3")	
			8	* Incidental Expenses (As per annexure "4")	
			9	Audit Fees	
			10	Incentive to College	
	Total Advance	0		Total Expenditure	0
	Amount receivable from the University			Unspent Balance to be sent to University (Cheque / D.D. No.) (Date :)	
	Total Rs.	0		Total Rs.	0

Total No. of Papers/Sections:			
No. of Examiners		Mark list / Result Submission Date	
Total No. of appeared students		Date of Declaration of the Result	

Director, C.A.P

Deputy Registrar
(Examination)

Signature & Seal of the
Chartered Accountant

Note:

1. This statement is to be submitted to the University within 30 days from the date of conclusion of the CAP.
2. * Please submit separate statements with the necessary details in the formats provided by the University.
3. Please attach photocopy of the appointment letter of the Director & Bank Statement.

UTILISATION CERTIFICATE

Certified that the Central Assessment Program (CAP) Advance of Rs.(figure) _____
(Rupees in words) _____)
sanctioned by University of Pune for the conduct of _____ CAP., April /
October _____ has been utilized by scrupulously observing all the rules and rates prescribed in the
CAP Rules, Rates of remuneration booklet & T.A/D.A. rules of University of Pune.

Certified that the total expenditure is Rs. _____
(Rupees _____) and an amount of Rs. _____
(Rupees _____)
is receivable from / payable to the University of Pune.

Place :

Date :

Director CAP

**Signature & Seal of the
Chartered Accountants**

University of Pune
Details of payment made to the Examiners at the CAP Centre

Examination : April /November _____
 CAP Centre :
 Name of the CAP Director :
 Subject :
 Period of CAP (from-to) :

Sr. No.	Name of the Examiner	PAN NO.	Subject	Papers Examined		Paper Moderated		Chairman's Allow.	TA Rs.	DA Rs.	Local conve. Allow.	Total Rs.
				No. of Papers	Rate	Amount	No. of Papers					
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												

Director C.A.P.

UNIVERSITY OF PUNE

(Annex. "3")

Statement showing the Administrative Expenses in respect of CAP

Examination : April /November _____
CAP Centre :
Name of the CAP Director :
Subject :
Period (from-to) :
Telephone No. of CAP Director : (O) (R)

Sr. No.	Category	Nos.	Rate Rs.	No. of Days	Total Amount Rs.
1	Director				0
2	Asstt. Director				0
3	Officer				0
4	Cashier				0
5	Clerk				0
6	Peon				0
7	Watchmen				0
8	Dean of the Faculty				0
9	Co-Ordinator				0
10	Asstt. Co-Ordinator				0
11	Programmer / Asstt. Programmer				0
12	System Analyst (lumpsum)				0
13	System Analyst (For Engg. Exam.) *				0
14	Officer-in-charge of Compilation and-Validation of data files *				0
15	Data Entry Operator *				0
16	Masking (No. of Papers)				0
17	Unmasking (No. of Papers)				0
Total Rs.					0

**This is applicable for Engineering Faculty only.*

Director, C.A.P.

UNIVERSITY OF PUNE

Statement showing the Incidental Expenses in respect of CAP

Examination : April /November _____
CAP Centre :
Name of the CAP Director :
Subject :
Period (from-to) :
Telephone No. of CAP Director : (O) (R)

Sr. No.	Category	Total Amount Rs.
1	Stationary *	0
2	Printing *	0
3	Hospitality *	0
4	Postage	0
5	Xerox	0
6	Telephone	0
7	Transport	0
8	Bank Charges	0
Total Rs.		0

- Note:**
1. Proposal for the expenditure other than the heads mentioned above, should be submitted to Hon'ble Vice-Chancellor through C.O.E.
 2. * Expenditure under these heads should not exceed the limit laid down in the CAP Rules.

Director, C.A.P.

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Central Assessment Programme (CAP)

(For All Examinations : Except Examinations in the Faculty of Engineering)

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UNIVERSITY OF PUNE



(Under Ordinance - 10)

Central Assessment Programme Scheme

(For All Examinations : Except Examinations in the Faculty of Engineering)

**University of Pune,
Ganeshkhind, Pune-411007**

UNIVERSITY OF PUNE



(Under Ordinance - 10)

Central Assessment Programme Scheme w.e.f. the Examinations to be held in Second Half of the Year 2009 Examinations : Faculty of Engineering

Preliminary :

The conduct of examinations and declaration of results is one of the important activities of the University. The Scheme of Central Assessment Programme has been introduced by the University in the year 1980 with a view to (1) declaring the results in the shortest possible time, (2) increasing the reliability of the results, (3) maintaining uniformity and consistency in the assessment, (4) increasing accuracy and efficiency in the declaration of results, and (5) creating confidence amongst the students about the assessment system.

The Central Assessment Programme shall consist of the following stages:

- (i) Pre-Assessment Work
- (ii) Actual Assessment Work
- (iii) Post-Assessment Work

(I) Pre-Assessment Work :

(1) To fix the venue of the Central Assessment Programme :

The venue of the CAP shall be decided by the University. It shall be on the University Campus / in Affiliated College / Recognized Institute / any other place.

(2) Appointment of CAP Director:

The Director for the Central Assessment Programme shall be appointed by the University from amongst the following :

- (i) Principal of the concerned Affiliated College or his nominee from amongst the senior faculty members.
- (ii) Head of concerned Recognized Institution concerned or his nominee from amongst the senior faculty members.
- (iii) Head of the University Department concerned or his nominee not below the rank of Reader.
- (iv) Any other senior person with the suitable academic and administrative experience.
- (v) Head of the Administrative Section not below the rank of Deputy Registrar, (Examinations).

The Director shall communicate his acceptance alongwith the undertaking in the prescribed form. The CAP Director should not take any other assignment without prior permission of the University.

- (3) The Controller of Examinations shall inform all the examination centres well in advance the place of CAP and name of the Director CAP in order to send answerbooks to such place by all the examination centres.

(4) Invitation to Examiners :

The University shall provide a list indicating number of students appearing for each subject and other relevant information to the Director. He shall consult the Dean of the faculty who shall ascertain the number of examiners required per subject. The Director shall make arrangements regarding the space and staff required for CAP.

The University office initially shall send the appointment letters to all the examiners shown in the list finalized by the University well in advance so as to enable the examiners to communicate their acceptance.

The Director of CAP shall send the invitation letters to the examiners as per the list provided by the University well in advance so as to enable the examiners to communicate their acceptance. In case of any difficulty in doing so, the CAP Director shall consult the Controller of Examinations and take decision. All the instructions regarding the CAP shall also be sent to the examiners and that shall be exhibited at CAP Hall for the perusal of examiners. In case of shortage of examiners, the substitute appointments of examiners shall be made from the panel prepared by 32 (5) (a) committee/Board of Studies by the Dean of the concerned faculty.

- (5) The Director shall intimate to the Dean concerned and the faculty member if required, the Date of commencement of CAP. The Dean of the faculty in his capacity as an Academic Officer of the University under the Maharashtra Universities Act 1994, will make it convenient to remain present on the first day of the commencement of CAP to guide the examiners.

The Dean as a Head of the Faculty shall visit the CAP to guide the CAP Director, Examiners and Moderators. The Director, CAP shall pay to the Dean T.A./D.A./L.C.A. as per rules of the University. In case of the Dean concerned is not available for guidance to the examiners at the CAP, the Director CAP may invite any senior faculty member preferably the Ex-Dean of the faculty to guide the examiners.

(6) Collection of Answerbooks:

It is the responsibility of the Principal of the College/Director of the Recognized Institute to see that the answer books of the examinations held at his centre are sent promptly as per instructions given by the University from time to time to the CAP Centre.

(7) Preparation for CAP :

- (i) The Director of CAP shall make adequate arrangements to receive answer books coming from the examination centres from time to time.
- (ii) On receipt of the answerbooks at the CAP venue, the staff employed for this work shall check the answerbooks, Junior Supervisor's Reports and ascertain as to whether the number of candidates present and absent indicated in the report are correct. In case of any discrepancy it shall be resolved in consultation with the Deputy Registrar (Examinations), who shall be the Co-ordinator for CAP.
- (iii) It shall be ensured that only white thread (not any other thing including stapler pins etc.) is used for attaching the supplements to the main answerbooks, at all examination centre. No marks of identification on the answerbooks are permitted.

- (iv) The bundle of answerbooks so prepared shall be coded and the coded sheets shall be inserted in the bundles of answerbooks. It shall also be ascertained that there is no any marks of identification on the bundle of papers or on the individual answerbook. The Junior Supervisor's Report shall be taken away and kept in a separate file. Papers or bundles tied or presented in a doubtful manner be separated.
- (v) It shall be seen and verified that all the answerbooks of the subjects, are received from the centres of examinations. This shall be checked with the subjectwise and centrewise summaries of the examinations concerned. In case of non-receipt of answerbooks from any examination centre, the CAP Director shall take immediate steps for receiving the said answerbooks from the concerned examination centre under intimation to the Co-ordinator/Asstt. Co-ordinator of the CAP.
- (vi) The process of masking the seat numbers shall then be undertaken. The first cover page of the answerbooks is designed for easy masking. The top portion of the answerbooks would be folded twice and then paper tape would be applied at two places to mask the seat number. Normally there would be no supplement, but in rare cases there may be two answerbooks tied together for a section. In such cases both the answerbooks tied together would be masked. The masker answerbooks would then be mixed so that identification of any single bundle would not be possible. It shall be ensured that the masking is done properly and an identity of the candidate is not disclosed to the examiner in any way. It shall also be seen that no unmasked answerbook is given to the examiner for assessment. Each bundle of answerbook shall contain 30 to 40 answerbooks.
- (vii) The answerbooks shall be arranged subjectwise/paperwise as this will be convenient at the time of distribution of answerbooks to the examiners for assessment.
- (viii) In case of any event of missing answerbooks or any unpleasant experience the CAP Director shall consult the Controller of Examinations and take further action accordingly.

(II) Actual Assessment Work :

- (i) On the First day of commencement of the CAP the examiners shall be given information regarding the programme, seating arrangement, payment of TA./D.A. and remuneration bills etc. On the first day of CAP maximum 30 papers should be given to each examiner for assessment.
- (ii) On the first day of CAP the Chairman of the Board of Paper-setters, Examiners and Moderators or in his absence the senior paper-setter of the concerned subject nominated by the CAP Director shall convene the meeting of all the examiners and moderators to discuss the question paper/s, scheme of marking and synoptic/model answers as well as discrepancies if any in a paper so as to attain the uniformity/standard and consistency in assessment. He/She shall watch the day to day progress of assessment and assist the Director in the smooth conduct of CAP. If necessary, he/she shall apply sample checking of answerbooks. The Chairman of the Board of Paper-setters or in his absence the senior paper-setter of the concerned subject nominated by the Director shall be paid honorarium of Rs. 250/- for discharging additional duties as mentioned above. The Chairman shall submit to the Director, CAP, a consolidated report in the prescribed format on the performance of the candidates, the assessment work and his general observations and suggestions etc. on the last day. The report shall then be presented to the concerned B.O.S. through Dean by the Examination section.

- (iii) The examiners will be paid TA/DA/LCA provided he/she assesses minimum 30 answerbooks (of three hours duration Paper) or 60 sections per day. He/She shall not assess more than 90 answerbooks or 180 sections per day. The examiner concerned shall not be issued the second bundle of 30 answerbooks or 60 sections within 3 hours of the issue of first bundle of 30 answerbooks or 60 sections. The Third bundle of 30 answerbooks or 60 sections shall be issued to the examiner only after the second bundle is received from the examiner concerned. On every day all examiners should be provided with only one bundle of 30 papers at a time, for three hours. No additional answerbooks should be given to him for assessment unless the first bundle is submitted by the examiner concerned, second bundle should not be given to him for assessment. In any case the total number of answerbooks to be assessed in a day should not exceed 90 or 180 Sections except in the special circumstances to be recorded in writing by the CAP Director and to be submitted to the University. The time of issue and receipt of bundle should be recorded on every bundle of answerbooks. The same practice should be followed for third bundle also. If a student scores less than five marks, in spite of his writing substantially the examiner shall record on the front page of the answerbook, the reasons for awarding those marks. The examiners shall assign marks to the answers in the margin at the left side of the answerbook for each question and not on the written answers. The maximum limit of 180 answerbooks per day is also applicable in case of the subjects/ papers having 50 or less than 50 marks.
- (iv) While issuing the answerbooks to examiners for assessment, the assistant at issue counter should invariably obtain the signature of the concerned examiner for having received the answerbooks for assessment. It is the responsibility of assistant at counter to follow the ceiling of 180 answerbooks per day is also applicable in case of the subject/papers having 50 or less than 50 marks.
- (v) While returning the answerbooks at the counter, the assistant at the Counter shall ensure that entry is made of having received back the answerbooks in the Register against the name of the examiner. The examiner shall, take another bundle of answerbooks for assessment only after returning the first bundle. This process shall be continued till the assessment of all the answerbooks in the concerned subject is over. The assistant receiving the answerbooks at the counter shall see that the examiners have assessed all the answerbooks given to them for assessment.
- (vi) It shall be ensured that the marks given by the Moderator to each question are written on the front page, just below the questionwise marks given by the examiner. In such cases marks awarded by the moderator shall be taken as final.
- (vii) In case some of the answerbooks in a bundle remained unassessed by the examiner concerned for various reasons, the CAP Director shall get such answerbooks assessed from another examiner in the list of the said subject, giving factual information and reasons of his satisfaction to the University' authorities. It shall be seen carefully that the answerbooks are received at the counter are well assessed.
- (viii) The issue register as mentioned in (iv) & (v), and final list of examiners who have actually done the assessment work should invariably be sent by the Director, CAP to the University within seven days from the completion of the CAP.
- (ix) The examiner should write his/her name on the front page of the answerbook below his signature so as to ascertain identity of examiner as and when required.

- (x) The examiners shall see that after taking a bundle of answerbooks for assessment from the issuing counter, they perform the assessment work only on seats allotted to them. The assessed answerbooks are to be returned at the concerned counter.
- (xi) Every examiner shall be required to sign the Attendance Register each day. He/She will produce the identity card issued by the Director of CAP, while entering the CAP centre.
- (xii) In case the examiner detects use of unfair means, while assessing the answerbooks he /she should report and submit the concerned answerbooks to the Director which the Director shall forward to the University.
- (xiii) While assessment is in progress, the work of marking the absentee of candidates mentioned in the Junior Supervisor's Reports on the computerized mark-lists will be done simultaneously. While recording such absentee, change of centre of the candidates may also be taken care of.
- (xiv) The CAP Director shall invariably issue the attendance certificate to the examiners attending the CAP for producing the same in their respective colleges after return.
- (xv) The CAP Director shall not avail the leave facility during the CAP period unless there are exceptional reason. In such circumstances the Controller of Examinations will be kept informed by the CAP Director .

(III) Post-Assessment Work :

- (i) The work of un-masking of assessed answerbooks shall be done while making entries of the marks from the answerbooks to mark-list. It shall also be seen that all answers in the answerbooks are assessed by the examiners and no answer is left unassessed.
- (ii) The Data Entry section would have at least three PC/XTs and one 80 column Dot-matrix printer. Two separate groups of Data Entry Officers (each group having three officers for data entry of marks from two sections of a paper and each group having two officers for data entry of marks for Term Work or Practical or Oral Examination) would be assigned the date entry work. Each group would prepare similar data file for a head of passing at an examination centre and the two date files prepared would be compared by the officer in charge of comparison and validation of data on the third PC/XT with printer. After the discrepancies noticed are corrected by referring to the concerned answerbooks, a print out of correct and validated marks (with check for marks exceeding maximum marks in a section or other head of passing and check for consistent absentee report) would then be taken for immediate reference at the DPU and final record in the University office.
- (iii) The validated data files of marks entered by CAP should be written on CD-R in two copies out of which one should be handed over to COE, and other should be handed over to incharge of M.I.C.(DPU). A print out (Hard copy) duly signed by CAP Director should also be handed over to Deputy Registrar (Exam) concerned.
- (iv) The assessed answerbook shall then be rearranged by inserting Junior Supervisor's Report in the relevant bundle of answerbooks and stack them subjectwise.
- (v) If any supplement found detached from the main answerbook, CAP Director shall take efforts to relocate its main answerbook and he shall carefully attach the supplement to the main answerbook. It shall be then ascertained whether all marks are given to the answerbook as well as to supplement and they are taken down properly in the marklist.

- (vi) In case of any police case regarding unfair means, CAP Director is not supposed to hand over answerbooks or any examination material to the Police or any outside agency without prior permission of the Controller of Examinations.
- (vii) The final list of examiners who have attended the CAP should be sent to the university immediately after the CAP work is over. A separate list of examiners who have not attended the assessment work should also be sent to the university at the same time.

Grant for CAP Centre :

- (a) Director, CAP will be paid grant for execution of CAP as mentioned below :

Total No. of Candidates	Rate
1 to 3000	Rs.35/- per candidate regd.(for all the candidates)
1 to 5000	Rs.30/- per candidate regd.(for all the candidates)
1 to 10000	Rs.22/- per candidate regd.(for all the candidates)
1 to 10001 and above	Rs.20/- per candidate regd.(for all the candidates)

The Director shall incur expenditure from this grant only on the following :

- 1. Payment of remuneration to the staff appointed for CAP.
- 2. Remuneration of Co-ordinator and Asstt.Co-ordinators.

***“The expenditure for the CAP centre shall be incurred from grant sanctioned for actual No. of days for which CAP conducted”.**

(b) Norms for appointment of staff for CAP :

The Director of the CAP Centre would appoint suitable staff, of his own confidence, for the different sections indicated below, for smooth, confidential and speedy processing of the results :

- (i) Stores
- (ii) Masking and demasking
- (iii) Assessment
- (iv) Data Entry on PC/XTs
- (v) Finance and Accounting
- (vi) The staff for masking and un-masking work shall be appointed as per the requirement.
- (vii) Each CAP centre shall employ adequate watchman during this period.

(c) Co-ordinator/Assistant Co-ordinator:

The COE shall appoint the Co-ordinator not below the rank of Assistant Registrar (Examinations) and two Asstt.Co-ordinators not below the rank of Asstt. Section Officer from Examination Section for maintaining the liaison between the University and CAP Centre. The Co-ordinator/ Assitt.Co-ordinator shall visit the CAP centre frequently and shall take periodical review of the total work of the CAP centre and report to the Controller of Examinations.

**Note :* Provision amended vide M.C.R. No. M:59/150210 dated 15.02.2010 w.e.f. October/ November 2009 examination.

(d) Rates of remuneration for CAP staff :

(i) Administrative staff appointed for CAP shall be paid minimum at the following rates :

1. Director	Rs. 375/- per day
2. Assistant Director	Rs. 300/- per day
3. Systems Analyst	Rs. 300/- per day
4. Officer-in-charge of compilation and validation of data files	Rs. 190/- per day
5. Data Entry Officer	Rs. 190/- per day
6. Officer	Rs. 190/- per day
7. Clerk	Rs. 150/- per day
8. Peon/Watchman	Rs. 110/- per day

(ii)

1. Co-ordinator	Rs. 2,000/-
2. Asstt. Co-ordinator	Rs. 1,200/-
3. Systems Analyst	Rs. 1,200/-
4. Programmer/Assistant Programmer	Rs. 600/-

The payment to Co-ordinator, Asstt. Co-ordinators, Systems Analyst and Programmer/Assistant Programmer shall be made by the CAP Director from the grant sanctioned for CAP.

(e) Service charges for masking and un-masking :

- (a) Masking Rs.0.50 per answerbook including supplements
- (b) Un-masking Rs.0.40 per answerbook including supplements.

(f) Incidental expenses :

(i) Grant for incidental expenses for stationery, printing, hospitality is allowed as under :

(a) Upto 50 examiners invited	Rs.6,000/-
(b) 51-100 examiners invited	Rs.8,000/-
(c) 101-200 examiners invited	Rs. 10,000/-
(d) 201 and above examiners invited	Rs.12,000/-

(ii) The actual expenditure is allowed on the following items :

- (1) Postage and Telegraphs.
- (2) Xeroxing of model answers, scheme of marking, question papers, moderations.
- (3) Telephone calls.
- (4) Transportation of answer books.
- (5) Bank charges

The expenditure incurred on (e) and (f) shall be met out from the advances placed at the disposal of the Director of C.A.P.

(g) TA/DA and remuneration to examiners :

The payment of Local Conveyance Allowance, Travelling Allowance, Daily Allowance and Remuneration shall be made to the examiners appointed for assessment of answerbooks and TA/DA/LCA as the case may be to the Dean of the faculty from the advance placed at the disposal of the Director according to the rules prescribed by the University.

(h) The CAP Director shall not incur any other/additional expenditure except with the prior permission/approval from the Hon.Vice-Chancellor through the Controller of Examinations.

Account of CAP:

Receipt and Payment Account of the Central Assessment Programme shall be got audited from the Chartered Accountant and submitted to the University office within one month from the date of conclusion of CAP. The audit fee including service tax to the Auditor shall be paid as under :

Expenditure upto Rs.1,00,000 /- Rs.3,000/- Max.

Expenditure above Rs.1,00,000/- Rs.5,000/- Max.

No vouchers of the expenditure incurred from out of the CAP grant sanctioned to the CAP Director are required to be submitted alongwith the audited statement of account. However ,in respect of the other expenditure incurred all the vouchers shall necessarily be submitted alongwith the audited statement of account.

Moderation :

The moderation work shall be carried out as per the procedure/norms laid down in the scheme of moderation.

Incentive :

- (i) An amount as an incentive shall be paid to the centre of Central Assessment Programme as per the following rates :

<i>No. of candidates</i>	<i>Amount</i>
i) Upto 3000 candidates	Rs.3,000/-
ii) 3001 to 5000 candidates	Rs.6,000/-
iii) 5001 to 10,000 candidates	Rs.10,000/-
iv) 10,001 and above candidates	Rs.12,000/-

The payment for the above purpose shall be made from the advance placed at the disposal of the Director, CAP and he shall make necessary payment to the college/management concerned accordingly.

List of Activities relating Central Assessment Programme

(I) Pre-CAP Activities :

1. To prepare a budget for CAP.
2. To estimate number of non-teaching staff required for CAP to carry out different activities of the CAP such as masking, un-masking, coding, de-coding, preparation of mark-lists and issues of answerbooks to the examiners etc.
3. To receive and acknowledge the receipt of the answerbooks from the centres of examination.
4. To verify number of answerbooks as per the Junior Supervisor's Reports and to note down anomalies if any and to take appropriate measures.
5. To code the bundles of answerbooks.
6. To insert coded sheet in place of Junior Supervisor's Report in the bundle of answerbooks.
7. To distribute answerbooks for masking .
8. To rebundle the masked answerbooks with coded sheet.
9. To count the bundles of answerbooks subjectwise.
10. To arrange masked answerbooks examinationwise, subjectwise and to keep them ready for assessment.
11. To allocate appropriate space for assessment work examinationwise and subjectwise.
12. To prepare the instructions to be given to the examiners regarding seating arrangement for assessment programme, TA/DA bills, remuneration etc.

(II) Actual Assessment :

1. On the first day of assessment, the Chairman of the Board of paper-setter ,examiners and moderators shall discuss the question papers in the subject concerned and prepare scheme of marking, if not already done.
2. To make all the arrangements for distribution of answerbooks to the examiners on the Counter for assessment. The assessed answerbooks are to be received at the same counter.
3. The examiners will collect the answerbooks from the Counter for assessment.
4. To ensure that all the answerbooks to be given to the examiners are properly masked.

5. The Chairman of the Boards of Paper-setters will ensure that assessment work is done properly.
6. The examiner after completion of his/her assessment should return to the assistant at the Counter, the bundles of answerbooks and ensure that an appropriate entry is made in the register.
7. The examiner should take another bundles of answerbooks for assessment only, after assessing the first bundle. This process will continue till all the answerbooks in the relevant subject are assessed.
8. The examiner on the day of attendance should sign the attendance register everyday. The identity card will be issued to each examiner and also to the Non-teaching staff connected with the CAP.
9. On the first day of assessment programme the examiner should fill up the TA/DA bill and submit it to concerned Officer of the CAP.
10. The mode of payment of TA/DA and remuneration will be made known on the first day of the CAP.
11. In the course of assessment, officer-in-charge of preparation of mark-lists will ensure that the absentees are recorded on the computerized mark-lists, from the Junior Supervisor's Report.
12. While recording the absentee of the candidates, the cases of change of centre of the candidates should also be taken into account.
13. In case examiner detect use of unfair means while assessing the answerbooks he/she should report and submit the concerned answerbooks to the Director which the Director shall forward to the University.
14. In case of the shortage of examiners at CAP Centre, the CAP Director shall report the number of examiners required subjectwise to the COE who will make substitute appointments in consultation with the Dean of the Faculty.
15. In case of additional examiners are required to be appointed within the scheduled time, the Director, CAP, should make arrangements for additional examiners in a subject/s as the case may be by following the procedure mentioned in 14 above.

(III) Post-CAP Activities :

1. The work of de-masking will commence as and when the answerbooks in relevant subjects are assessed.
2. After completion of assessment of answerbooks, in a particular subject the work of preparation of mark-lists of that subject will start.
3. The process of checking of mark-lists from the answerbooks with different pairs will then start.
4. Once it is ensured that all the marks in a particular subject/s are entered in the computerized list, the process of rechecking should start. After completion of this process, the work of taking totals of each page of mark-list will start.
5. As and when the subjectwise mark-lists of all the centres of examinations are completed, the mark-lists, will be submitted to the Co-ordinator of the CAP concerned.

- 6 . After submission of mark-lists, the answerbooks in that subjects should be arranged according to the Junior Supervisor's Report subjectwise, centrewise and should be handed over to the Godown section of the University.
7. The issue register and the final list of examiners who have actually assessed the answerbooks should be sent to the University within 8 days of the completion of CAP work.
8. The statement of income and expenditure should be prepared and got audited from the Chartered Accountant and submitted to the University

Ganeshkhind,
Pune-411007
Ref.No. XC / 1549
Date : 12/11/2009

Dr. S. M. Ahire
In-Charge Controller of Examinations

Ref : BOER 8/2009 (6.10.2009) & MCR ऩ: ३१४ (6.11.2009)

UNIVERSITY OF PUNE

Statement of Receipts and Payments A/c in respect of Central Assessment Program

Examination : April /November _____
CAP Centre :
Name of the CAP Director :
Subject :
Period of CAP (from-to) :
Telephone No. of CAP Director : (O) (R)

Sr. No.	Receipt	Amount Rs.	Sr. No.	Payment	Amount Rs.
1	Advance received Cheque No. and Date		1	* Remuneration to Examiners (As per annexure "2")	
			2	* T.A. D.A. to Examiners (As per annexure "2")	
			3	* Chairman's Allowance (As per annexure "2")	
			4	* Moderation Charges (As per annexure "2")	
			5	* Local Conveyance to Examiners (As per annexure "2")	
			6	T.A. D.A to Dean for Visit	
			7	* Administrative Expenditure (As per the CAP Rules) (As per annexure "3")	
			8	* Incidental Expenses (As per annexure "4")	
			9	Audit Fees	
			10	Incentive to College	
	Total Advance	0		Total Expenditure	0
	Amount receivable from the University			Unspent Balance to be sent to University (Cheque / D.D. No.) (Date :)	
	Total Rs.	0		Total Rs.	0

Total No. of Papers/Sections:			
No. of Examiners		Mark list / Result Submission Date	
Total No. of appeared students		Date of Declaration of the Result	

Director, C.A.P

Deputy Registrar
(Examination)

Signature & Seal of the
Chartered Accountant

Note:

1. This statement is to be submitted to the University within 30 days from the date of conclusion of the CAP.
2. * Please submit separate statements with the necessary details in the formats provided by the University.
3. Please attach photocopy of the appointment letter of the Director & Bank Statement.

UTILISATION CERTIFICATE

Certified that the Central Assessment Program (CAP) Advance of Rs.(figure) _____
(Rupees in words) _____)
sanctioned by University of Pune for the conduct of _____ CAP., April /
October _____ has been utilized by scrupulously observing all the rules and rates prescribed in the
CAP Rules, Rates of remuneration booklet & T.A/D.A. rules of University of Pune.

Certified that the total expenditure is Rs. _____
(Rupees _____) and an amount of Rs. _____
(Rupees _____)
is receivable from / payable to the University of Pune.

Place :

Date :

Director CAP

**Signature & Seal of the
Chartered Accountants**

University of Pune
Details of payment made to the Examiners at the CAP Centre

Examination : April /November _____
 CAP Centre :
 Name of the CAP Director :
 Subject :
 Period of CAP (from-to) :

Sr. No.	Name of the Examiner	PAN NO.	Subject	Papers Examined		Paper Moderated		Chairman's Allow.	TA Rs.	DA Rs.	Local conve. Allow.	Total Rs.
				No. of Papers	Rate	Rate	Amount					
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												

Director C.A.P.

UNIVERSITY OF PUNE

(Annex. "3")

Statement showing the Administrative Expenses in respect of CAP

Examination : April /November _____
CAP Centre :
Name of the CAP Director :
Subject :
Period (from-to) :
Telephone No. of CAP Director : (O) (R)

Sr. No.	Category	Nos.	Rate Rs.	No. of Days	Total Amount Rs.
1	Director				0
2	Asstt. Director				0
3	Officer				0
4	Cashier				0
5	Clerk				0
6	Peon				0
7	Watchmen				0
8	Dean of the Faculty				0
9	Co-Ordinator				0
10	Asstt. Co-Ordinator				0
11	Programmer / Asstt. Programmer				0
12	System Analyst (lumpsum)				0
13	System Analyst (For Engg. Exam.) *				0
14	Officer-in-charge of Compilation and-Validation of data files *				0
15	Data Entry Operator *				0
16	Masking (No. of Papers)				0
17	Unmasking (No. of Papers)				0
Total Rs.					0

**This is applicable for Engineering Faculty only.*

Director, C.A.P.

UNIVERSITY OF PUNE

Statement showing the Incidental Expenses in respect of CAP

Examination : April /November _____
CAP Centre :
Name of the CAP Director :
Subject :
Period (from-to) :
Telephone No. of CAP Director : (O) (R)

Sr. No.	Category	Total Amount Rs.
1	Stationary *	0
2	Printing *	0
3	Hospitality *	0
4	Postage	0
5	Xerox	0
6	Telephone	0
7	Transport	0
8	Bank Charges	0
Total Rs.		0

- Note:**
1. Proposal for the expenditure other than the heads mentioned above, should be submitted to Hon'ble Vice-Chancellor through C.O.E.
 2. * Expenditure under these heads should not exceed the limit laid down in the CAP Rules.

Director, C.A.P.

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Central Assessment Programme (CAP) (For Faculty of Engineering)

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UNIVERSITY OF PUNE



(Under Ordinance - 10)
Central Assessment Programme Scheme
(For Faculty of Engineering)

**University of Pune,
Ganeshkhind, Pune-411007**

Savitribai Phule Pune University

UG CHOICE BASED CREDIT SYSTEM



RULES AND REGULATIONS

FOR
UNDER GRADUATE PROGRAMME IN ENGINEERING
UNDER
FACULTY OF SCIENCE AND TECHNOLOGY
WITH EFFECTIVE FROM A.Y. 2019-20

Course Structure, Guidelines, Rules and Regulations

Preamble

Economic progress of country is strongly linked with quality of technical education. Engineering education is gaining new heights and it contributes substantial share in overall education system. Engineering graduates are to be educated and trained with a view of employability and sustainability. With the advent of technology and ever-changing expectations from the Industry and Society, revision of curriculum is need of the day, making it contemporary and relevant. In a bid to fine tune our technical education system to the global standards & practices, the Credit-Grade based performance and assessment system has been already implemented with effect from June 2015 onwards for all the Under Graduate Programme (UG) under the Faculty of Science & Technology.

To fulfill the necessities, the youngsters pursuing engineering studies need to be well equipped and acquaint with the latest technological trends and industrial requirements. This is possible only when the students undergo studies with an updated and evolving curriculum to match global scenario. The faculty of Science & Technology has shouldered the idea of incorporating latest advances and to upgrade the course contents with latest and relevant topics and know-how. Accordingly the new structure and curriculum are being introduced to be implemented from the academic year 2019-20 for First Year Engineering and the process will continue for subsequent years for second, third and fourth year engineering.

General Guidelines

1. All undergraduate programmes in Engineering under faculty of Science & Technology will be of **four years** duration and **eight semesters**.
2. The total number of credits required to earn for the **completion of the programme is 170 credits** in a minimum period of **eight semesters**.
3. All UG programme, under Faculty of Science & Technology shall be offered with **170 credit**; one credit is approximately equivalent to 15 contact hours.
4. Assessments in Choice based Credit System consists of
 - A) In-semester examination
 - B) End-semester examination
 - C) Continuous assessment for various examination heads.Assessment and Evaluation is to be done as per guidelines provided by competent authority.
5. Semester 1 and semester 2 will be part of First Year of Engineering (FE), Semester 3 and semester 4 will be part of Second Year of Engineering (SE), Semester 5 and semester 6 will be part of Third Year of Engineering (TE), Semester 7 and semester 8 will be part of Final Year of Engineering (BE)
6. **Induction Program**

Induction programme for first year students is introduced to familiarize them to the new environment and encourage them to learn beyond classrooms. Objective is to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self exploration. Induction Program should be preferably of 3 weeks (**2 weeks at beginning first semester and 1 week at the beginning of second semester**). In order to implement the (SIP) in the College the following activities can be taken at College.

- Physical Activity: - This would involve a daily routine of physical activity with games and sports.
- Creative Arts: - Every students would chose one skill related to arts whether visual arts or performing arts.
- Mentoring and Universal Human values:-Mentoring and connecting the students with faculty members and other students is the most important part of student induction. This can be effectively done by forming a group of 22-24 students with a

faculty mentor each. This can be implemented through group discussion and real life activities rather than only lecturing.

- Familiarization with College, Department and Branch :-The incoming student should be told about the credit, grading system and scheme of the examination. They should be explained how the study in College differs from the study in school. They should be taken on College tour and shown important facilities such as library, canteen, gymkhana etc. They should be shown their own department.
- Literary Activity:-Literary Activity would compass reading book, writing a summary, debating, enacting a play etc.
- Proficiency modules: - The modules can be designed to overcome some critical lacunas that students might have like English Speaking, Computer familiarity etc.
- Lectures by Eminent People: - The lectures of Eminent people be organized to expose the students to social activity and public life.
- Visit to local Area:-A couple of visits to the landmarks of the city or a hospital or orphanage could be organized.
- Extracurricular activities in College:-The new students should be introduced to the extracurricular activities at the College.
- Feedback and Report on the program:-Students should be asked to give their mid program Feedback wherein each group of 22-24 students should be asked to prepare a single report on their experience of the program.

To summarize the above activity the sequence of activities can be planned as given below:

- Address by Principal, HOD's and other functionaries and welcome the new students along with their parents.
- The branch wise allocation of students to be done and a group of 22-24 students is to be formed along with one faculty as mentor.
- A detail time table of various activities is to be prepared and displayed for all students. The timetable should give details of location and details of faculty in charge of the activity.
- The visit to local areas can be arranged on Saturdays.
- The various activities to be carried out can be divided into three phases :-
 1. Initial phase:- Which may include Address by Principal, HOD's and other functionaries College and Dept Visit, interaction with parents Forming of students group and assigning of mentor mentee.
 2. Regular Phase:- This phase may include the activities such as creative arts / universal Human values Games & Sports in the morning session and in the afternoon session. Literary activities, Proficiency module, Lectures & workshop, Extracurricular Activities etc. can be scheduled.
 3. Closing Phase:- This phase may include taking feedback of students, preparation of Report by each group, Test of creative Arts, Human Values can be taken.

These are summarized guidelines to be given to the student inducing induction programme (SIP). Please refer SIP Manual published by AICTE for detail guidelines[2].

7. **Project based Learning:**

For better learning experience, along with traditional classroom teaching and laboratory work based learning, project based learning has been introduced with an objective to motivate students to learn by working in group (**5 to 6 students per group**) courteously to

solve a problem. Students may undertake a problem which can be theoretical, practical, social, technical, symbolic, cultural and/or scientific and grows out of students' wondering within different disciplines and professional environments. A chosen problem has to be **exemplary**. The problem may involve an interdisciplinary approach in both the analysis and solving phases. Such practice will also increase their capacity and learning through shared cognition. [3] [5].

8. **Laboratory Course:**

The laboratory work will be based on completion of experiments/ lab assignments confined to the related companion courses of the semester.

9. **Seminar:**

Seminar shall be on state-of-the-art topic selected by student and approved by the authority. The student shall submit the duly certified seminar report in standard format, for satisfactory completion of the work by the concerned Guide and head of the department/institute.

10. **Project Work at Final Year:**

Project work in the seventh semester is an integral part of the project work. The project work shall be based on the knowledge acquired by the student during the graduation and preferably it should meet and contribute towards the needs of the society. The project aims to provide an opportunity of designing and building complete system or subsystems based on area where the student likes to acquire specialized skills. The student shall prepare the duly certified final report of project work in standard format for satisfactory completion of the work by the concerned guide and head of the Department/Institute.

11. **Internship**

Internships are educational and career development opportunities, providing practical experience in a field or discipline. Internships are far more important as employers are looking for employees who are properly skilled. They are structured, short-term, supervised placements often focused around particular tasks or projects with defined time scales. Core objective is to expose technical students to the industrial environment, which cannot be simulated/experienced in the classroom and hence creating competent professionals in the industry and to understand the social, economic and administrative considerations that influence the working environment of industrial organizations. Student may choose to undergo Internship at Industry/Govt./NGO/MSME/Rural Internship/ Innovation/ IPR/Entrepreneurship. Student may choose either to work on innovation or entrepreneurial activities resulting in start-up or undergo internship with industry/NGO's/Government organizations/Micro/Small/ Medium enterprises to make themselves ready for the industry [4]. Conduction, monitoring, assessment, and evaluation is to be done as per guidelines provided by AICTE [4].

12. **Abbreviations:**

TW: Term Work **TH:** Theory **OR:** Oral **TUT:** Tutorial **PR:** Practical
Sem: Semester, **PROJ:** Project Work, **ESE:** End Semester Examination **ISE:** In Semester Examination, **CA:** Continuous Assessment, **DW:** Drawing.

Definition of Credit [1]:**

1 Hour Lecture (L) per week	1 credit for 1 Hour
Tutorial (T) per week	1 credit for 1 Hour
Practical (P) per week 2 Hours Practical(Lab)/week	1 credit for 2 Hours

** The head of Tutorial and Practical (as a special case) may be merged for common credit with the permission of authority.

This document includes following sections-

- I. Undergraduate Engineering Programme Structure
 - II. Examination Scheme
 - III. Structure of Question Paper
 - IV. Assessment
 - V. Rules of Passing
 - VI. Rules of ATKT (Allowed To Keep Term)
 - VII. Assessment and Grade Point Average
 - VIII. Performance Indices
 - IX. Result
- References

1) UG Programme Structure and Credit Distribution:

Each B.E. / B. Tech. programme is of 4 years duration. The minimum total number of credit requirement for each programme is 170. In the structure, the credits are distributed over 8 semesters. The open elective included, gives the student a wide choice of subjects from other programme. The Credit structure for Bachelor of Engineering programme is given below in Table 1.

TABLE 1: Credit Structure for UG programme in Engineering

Credits offered									
Course Work	Semester								Total
	I	II	III	IV	V	VI	VII	VIII	
Professional Theory Courses *	17	16	15	15	12	06	06	06	90
Elective Courses [^]	-	-	-	-	03	03	06	06	18
Laboratory Courses/ continuous assessment/TW	05	04	07	05	05	05	06	02	42
Seminar & Communication Skills	-	-	-	-	01	01	-	-	02
Project Work	-	-	-	-	-	02	02	06	10
Project Based Learning	-	02	-	02	--	--	--	--	04
Internship ^{\$}	--	--	--	--	-	04	--	--	04
Total	22	22	22	22	21	21	20	20	170
Mandatory Non_Credit_Graded_Audit Course [#] per semester									
Induction Program at first year Engineering	3 week duration (2 week at the beginning of Sem-I & 1 week at the beginning of Sem -II)								

*: Professional Courses include - Engineering Science Courses including Workshop, Drawing, basics of Electrical/Electronics/Mechanical/Computer/Civil Engineering, Humanities and Social Sciences including Management/Finance Management courses, Basic Science courses and Professional core courses.

[^]: Professional Elective courses relevant to chosen specialization/branch and Open Electives (interdisciplinary and /or emerging technology)

[#]: There will be mandatory **Non_Credit Course** per Semester viz- Environmental Studies, Indian Constitution, Essence of Indian Traditional Knowledge, financial Management and courses introduced time to time by university or apex bodies.

^{\$}: Internship to be completed after semester 5 and to be assessed in semester 6. Internship will be of 4 to 6 weeks maximum.

TABLE -2 First Engineering _Structure for Semester-I

Course Code	Course Name	Teaching Scheme (Hours/Week)			Examination Scheme and Marks						Credits			
		Theory	Practical	Tutorial	ISE	ESE	TW	PR	OR	Total	TH	PR	TUT	Total
107001	Engineering Mathematics-I	03	--	01	30	70	25	--	--	125	03	--	01	04
107002/ 107009	Engineering Physics / Engineering Chemistry	04	02	--	30	70	--	25	--	125	04	01	--	05
102003	Systems in Mechanical Engineering	03	02	--	30	70	--	25	--	125	03	01	--	04
103004 / 104010	Basic Electrical Engineering / Basic Electronics Engineering	03	02	--	30	70	--	25	--	125	03	01	--	04
110005/ 101011	Programming and Problem Solving / Engineering Mechanics	03	02	--	30	70	--	25	--	125	03	01	--	04
111006	Workshop [@]	--	02	--	--	--	--	25	--	25	--	01	--	01
Total		16	10	01	150	350	25	125	--	650	16	05	01	22
101007	Audit Course 1 ^{&}	02	Environmental Studies-I											

Induction Program : 2 weeks at the beginning of semester-I and 1 week at the beginning of semester-II

TABLE -3 First Engineering _Structure for Semester-II

Course Code	Course Name	Teaching Scheme (Hours/Week)			Examination Scheme and Marks						Credits			
		Theory	Practical	Tutorial	ISE	ESE	TW	PR	OR	Total	TH	PR	TUT	Total
107008	Engineering Mathematics-II	04	--	01	30	70	25	--	--	125	04	--	01	05
107002/ 107009	Engineering Physics/ Engineering Chemistry	04	02	--	30	70	--	25	--	125	04	01	--	05
103004 / 104010	Basic Electrical Engineering / Basic Electronics Engineering	03	02	--	30	70	--	25	--	125	03	01	--	04
110005/ 101011	Programming and Problem Solving / Engineering Mechanics	03	02	--	30	70	--	25	--	125	03	01	--	04
102012	Engineering Graphics ^Ω	01	02	01	--	50	25		--	75	01	01		02
110013	Project Based Learning [§]	--	04	--	--	--	25	50	--	75	--	02	--	02
Total		15	12	02	120	330	75	125	--	650	15	05	02	22
101014	Audit Course 2 ^{&}	02	Environmental Studies-II											
107015		--	Physical Education-Exercise and Field Activities											

Instructions:

- PR/Tutorial must be conducted in three batches per division.
- Minimum number of required Experiments/Assignments in PR/ Tutorial shall be carried out as mentioned in the syllabi of respective subjects.
- Every Student should appear for Engineering Physics, Engineering Chemistry, Engineering Mechanics, Basic Electrical Engineering, Basic Electronics Engineering, Programming and Problem solving during the year.
- College is allowed to distribute Teaching workload of subjects Engineering Physics, Engineering Chemistry, Basic Electrical Engineering, Basic Electronics Engineering, Engineering Mechanics, Programming and Problem solving in semester I and II dividing number of FE divisions into two appropriate groups.
- Assessment of tutorial work has to be carried out as term-work examination. Term-work Examination and Practical Examination at first year of engineering course **shall be internal continuous assessment only.**

Ω 1 Credit for Engineering Graphics theory has to be awarded on the basis of End semester examination of 50 marks while 1 credit of tutorial and practical **shall be awarded on internal continuous assessment only.**

@ Credit for the course of workshop practical is to be awarded on the basis of continuous assessment / submission of job work.

§ Project based learning (PBL) requires continuous mentoring by faculty throughout the semester for successful completion of the tasks selected by the students per batch. While assigning the teaching workload a load of 2 Hrs/week/batch needs to be considered for the faculty involved. The Batch needs to be divided into sub-groups of 5 to 6 students. Assignments / activities / models/ projects etc. under project based learning is carried throughout semester and Credit for PBL has to be awarded on the basis of internal continuous assessment and evaluation at the end of semester.

& Audit course for Environmental Studies and II (As per D.O.No.F.13-1/2000 (EA/ENV/COS-I) dated 14 May, 2019) is mandatory but non-credit course. Examination has to be conducted at the end of Sem I & II respectively for award of grade at college level. Grade awarded for audit course shall not be calculated for grade point & CGPA.

Audit course for Physical education is mandatory non-credit course. Examination has to be conducted at the end of Semester for award of grade at college level. Grade awarded for audit course shall not be calculated for grade point & CGPA.

TABLE -4 Structure for Semester-III

Subject Head	Duration (Hrs/week)	ISE	ESE	PR/OR Marks	TW Marks	Credits
Theory	15	150	350			15
PR/OR/Tut	14			100	100	07
Total	29	150	350	100	100	22

TABLE -5 Structure for Semester-IV

Subject Head	Duration (Hrs/week)	ISE	ESE	PR/OR Marks	TW Marks	Credits
Theory	15	150	350			15
PR/OR/Tut	10			100	50	05
Project based learning	04				50	02
Total	29	150	350	100	100	22

TABLE -6 Structure for Semester-V

Subject Head	Duration (Hrs/week)	ISE	ESE	PR/OR Marks	TW Marks	Credits
Theory	15	150	350			15
PR/OR/Tut	10			100	50	05
Seminar	01				50	01
Total	26	150	350	100	100	21

TABLE -7 Structure for Semester-VI

Subject Head	Duration (Hrs/week)	ISE	ESE	PR/OR Marks	TW Marks	Credits
Theory	12	120	280			12
PR/OR/Tut	10			100	100	05
Internship	04				100	04
Total	26	120	280	100	200	21

TABLE -8 Structure for Semester-VII

Subject Head	Duration (Hrs/week)	ISE	ESE	PR/OR Marks	TW Marks	Credits
Theory	12	120	280			12
PR/OR/Tut	08			100	50	04
Moocs etc.					50	02
Project Stage-1	04			50	50	02
Total	24	120	280	150	150	20
Credits of MOOCs Courses shall be awarded based on completion of relevant course (recommended by college / University) of equivalent or more credits and submission of Certificate to college. College shall submit the same to university through online process to be followed in due course.						

TABLE -9 Structure for Semester-VIII

Subject Head	Duration (Hrs/week)	ISE	ESE	PR/OR Marks	TW Marks	Credits
Theory	12	120	280			12
PR/OR/Tut	04			100	50	02
Project Stage-2	12			50	100	06
Total	28	120	280	150	150	20

Note: Any Course offered (Semester-III to Semester-VIII) should be of minimum 2 credits.

2. Examination Scheme:

R.21

The theory examination shall be conducted in two phases for all the subjects of semester-I to semester-VIII.

R2.1.1: Phases of Examination

Phase I as In-Semester Examination of 30 marks written theory examination based on Unit-1 and Unit-2 of course syllabus scheduled by university

Phase II as End-Semester Examination of 70 marks written theory examination based on unit number 3, 4, 5, 6 of course syllabus scheduled by university.

3. Structure of Question Paper:

R3.1 Two units (Unit1 and Unit 2) will be covered for 30 Marks for Phase 1 (ISE). Equal weightage will be given to both the units (15 Marks each)

R3.2 Four units (Unit 3, Unit 4, Unit 5 and Unit 6) shall have weightage of 70 Marks for Phase 2 (ESE). Marks weightage for the unit 3, unit 4, unit 5 and unit 6 shall be as shown in Table no.10

- Marks weightage to be given for questions per unit is as –

TABLE -10. Marks weightage per unit for examination

Unit Number	Phase I ISE Marks Weightage	Phase II ESE Marks Weightage
1	15	--
2	15	--
3		18
4	-	17
5	--	18
6	-	17

R3.3 Paper will have only one section and two questions for ISE and four questions for ESE. For each question there will be alternate Question based on same unit and of the same marks.

R3.4 Framing of questions should be according to Anderson/Blooms Taxonomy and disseminated through the question papers with a mention of course outcomes as well.

4. Assessment

A. Theory:

R4.1

ISE assessment will be done at the centralized assessment programme (CAP) Centre of the College by the Expert who is appointed as an examiner for the courses as per 48(3) panel of Maharashtra public university act 2016.

R4.2

ESE assessment will be done at the CAP Centre designated by the University by the Expert who is appointed as an examiner for the subject as per 48(3) panel.

B. Term work:

R4.3

Term Work assessment shall be conducted for the Lab Practice, Project, Tutorials and Seminar. Term work is continuous assessment based on work done, submission of work in the form of report/journal, timely completion, attendance, and understanding. It should be assessed by subject teacher of the institute for first to sixth semester and by the external examiner at seventh and eighth semester. At the end of the semester, the final grade for a Term Work shall be assigned based on the performance of the student and is to be submitted to the Savitribai Phule Pune University (SPPU). A student who fails in the Term Work on account of unsatisfactory performance shall be given F grade and on the account of inadequate attendance shall be given FX grade. Failing in a particular course Term Work shall not be the criteria for detention in the semester.

C. Practical/Oral/Presentation:

R.4.5

Practical/Oral/presentation is to be conducted and assessed jointly by internal and external examiners. The performance in the Practical/Oral/Presentation examination shall be assessed by at

least one pair of examiners appointed as examiners by the Savitribai Phule Pune University. The examiners will prepare the mark / grade sheet in the format as specified by the Savitribai Phule Pune University and authenticate it.

D. Project Based Learning

R4.6

It is recommended that the all activities are to be record and regularly, regular assessment of work to be done and proper documents are to be maintained at college end by both students as well as mentor (you may call it PBL work book). Continuous Assessment Sheet (CAS) is to be maintained by all mentors/department and institutes.

Recommended parameters for assessment, evaluation and weightage:

- Idea Inception (5%)
- Outcomes of PBL/ Problem Solving Skills/ Solution provided/ Final product (50%) (Individual assessment and team assessment)
- Documentation (Gathering requirements, design & modeling, implementation/execution, use of technology and final report, other documents) (25%)
- Demonstration (Presentation, User Interface, Usability etc) (10%)
- Contest Participation/ publication (5%)
- Awareness /Consideration of -Environment/ Social /Ethics/ Safety measures/Legal aspects (5%)

PBL workbook will serve the purpose and facilitate the job of students, mentor and project coordinator. This workbook will reflect accountability, punctuality, technical writing ability and work flow of the work undertaken.

E. Internship

R4.7

Student may choose to undergo Internship at Industry/Govt./NGO/MSME/Rural Internship/ Innovation/ IPR/Entrepreneurship. Student may choose either to work on innovation or entrepreneurial activities resulting in start-up or undergo internship with industry/NGO's/Government organizations/Micro/Small/ Medium enterprises to make themselves ready for the industry[4].

Every student is required to prepare a maintain documentary proofs of the activities done by him. The evaluation of these activities will be done by Programme Head/Cell In-charge/ Project Head/ faculty mentor or Industry Supervisor based on- Overall compilation of internship activities, sub-activities, the level of achievement expected, evidence needed to assign the points and the duration for certain activities.

Based on internship the assessment and evaluation parameters may include as-

- Working for consultancy/ research project,
- Participation at Events (Technical / Business)
- Participation in innovation related completions for e.g. Hackathon etc.),
- Contribution in Incubation/ Innovation/ Entrepreneurship Cell/ Institutional Innovation Council,
- Learning at Departmental Lab/Tinkering Lab/ Institutional workshop,
- Development of new product/ Business Plan/ registration of start-up,
- Participation in IPR workshop/Leadership Talks/ Idea/ Design/ Innovation/ Business Completion/ Technical Expos.

It is necessary to produce participation certificate, if applicable.

F. Seminar and Communication Skills

R4.8

Seminar is the first formal curricular activity at the UG level, where students are supposed to exhibit their communication skills and knowledge by undertaking the study of the chosen topics. Core objective is to explore the basic principles of communication (verbal and non-verbal) and

active, empathetic listening, speaking and writing techniques. It exposes the student to new technologies, researches, products, and services.

Authorities/ examiner (optional) along with a guide would be assessing the seminar work based on various parameters which may include- Topic selection, Contents and Presentation, regularity, Punctuality and Timely Completion, Question and Answers, Report, Paper Presentation/Publication, Attendance and Active Participation in overall class activity.

G. Project Work at Final Year

R4.9

Progress of project work is monitored regularly on weekly project slot/project day. Regular interval presentations are to be arranged to review and assess the work. During process of monitoring and continuous assessment AND evaluation the individual and team performance is to be measured.

Project work is monitored and continuous assessment is done by guide and authorities. During university examination Internal examiner (preferably the guide) and External examiners jointly, evaluate the project work. Recommended performance measure parameters may include-Problem definition and scope of the project, Literature Survey, Appropriate Engineering approach used, Exhaustive and Rational Requirement Analysis, Comprehensive Implementation- Design, modeling, documentation, Usability, Optimization considerations(Time, Resources, Costing), Thorough Testing, Project Presentation and Demonstration(ease of use and usability), Social and environment aspects, Presentation of work in the form of Project Report(s), Understanding individual capacity, Role & involvement in the project, Team Work (Distribution of work, intra-team communication and togetherness), Participation in various contests, Publications and IPR, Manuals(Project Report, Quick reference, System, Installation guide) among other parameters.

5. Rules of Passing

R5.1

To pass the Term Work / Practical / Oral/ presentation the student has to earn Minimum of 40 percent marks in each respective examination head.

R5.2

To pass the Theory Subject head the student has to earn minimum of 40 percent marks in End-Semester examination and 40 percent total marks (In-Semester Examination and End-Semester Examination).

R5.3

The failing student can repeat the End-semester examination to pass the head in any semester and the In-Semester Examination marks will be retained as it is. OR the failing student can repeat for the End-Semester Examination as well as In-semester examination for the head of Even semester in the Even semester only and for the head of Odd semester in the Odd semester only for the theory head

R5.4

To earn credits of a course (Theory/term work/practical/oral/presentation) student must pass the course with minimum passing marks/grade.

R5.5

Student can apply only for the Revaluation/Photocopying of End-Semester theory examination.

6. Rules of ATKT (Allowed To Keep Term):

R6.1

A student can register for the third semester (SE), if he/she earns minimum 50% credits of the total of first and second semesters (FE).

R6.2

A student can register for the fifth semester (TE), if he/she earns minimum 50% credits of the total of third and fourth semesters (SE) and all the credits of first and second semester (FE).

R6.3

A student can register for the seventh semester(BE), if he/she earns minimum 50% credits of the total of fifth and sixth semesters(TE) and all the credits of third and fourth semester(SE).

R6.4

A student will be awarded the bachelor's degree if he/she earns 170 credits and clears all the mandatory non credit courses in respective semesters

7. Assessment and Grade Point Average:

R7.1 Marks/Grade/Grade Point

A grade is assigned to each head based on marks obtained by a student in examination of the course. The marks obtained in In-semester and end-semester examination are considered together to calculate the grade of the course. These grades, their equivalent grade points are given in Table 11.

TABLE 11. Grade and Grade Point

Grade	Grade Point	Percentage of Marks Obtained	Remarks
O	10	90-100	Outstanding
A	9	80-89	Very Good
B	8	70-79	Good
C	7	60-69	Fair
D	6	50-59	Average
E	5	40-49	Below Average
F	0	Below 40	Fail
FX	0	--	Detained, Repeat the Course
IC	0	--	Incomplete Course-- Absent for Exam but continue for the course
AC	--	--	Audit Course Completed
ACN	--	--	Audit Course Not Completed

7. Passing Grade:

- The grades O, A, B, C, D, E are passing grades.
- A candidate acquiring any one of these grades in a course shall be declared as PASS. And student shall earn the credits for a course only if the student gets passing grade in that course.
- F Grade -The grade F shall be treated as a failure grade.
- The student with F grade will have to pass the concerned course by re-appearing for the examination.
- The student with F grade for any stage of the Project Work, will have to carry out additional work/ improvement as suggested by the examiners and re-appear for the examination.
- AC and ACN Grade -The student registered for audit course shall be awarded the grade AC after satisfactory completion of audit course and shall be included in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the SPPU and satisfactory In-semester performance and secured a passing grade in that course. Student who is unable to complete audit course will be awarded as ACN grade.
- FX Grade-The grade FX in a course is awarded by the college, if a student does not maintain the minimum attendance in the Lecture / Tutorial class as prescribed by the SPPU and/or his performance during the semester is not satisfactory and/or he/she fails in the Term Work head of that course.
- The student with FX grade in a given course is not permitted to take the end of semester examination in that course. Such a student will have to re-register for the course.
- The student with F / FX in a course shall not be awarded any credits for that course.

8. Performance Indices:

R8.1

The semester end grade sheet will contain grades for the courses along with titles and SGPA. Final grade sheet and transcript shall contain CGPA.

R8.2

SGPA -The performance of a student in a semester is indicated by a number called the Semester Grade Point Average (SGPA). The SGPA is the weighted average of the grade points obtained in all the courses, seminars and projects registered by the student during the semester.

$$\text{Semester Grade Point Average (SGPA)} = \frac{\sum_{i=1}^p C_i G_i}{\sum_{i=1}^p C_i}$$

$$\text{SGPA} = \frac{\sum \text{GradePointsEarned} \times \text{CreditsForEachCourse}}{\text{TotalCredits}}$$

For Example: suppose in a given semester a student has registered for five courses having credits C1, C2, C3, C4, C5 and his / her grade points in those courses are G1, G2, G3, G4, G5 respectively. Then students

$$\text{SGPA} = \frac{C1G1+C2G2+C3G3+C4G4+C5G5}{C1+C2+C3+C4+C5}$$

SGPA and CGPA is calculated up to two decimal places by rounding off.

R8.3

CGPA- The CGPA is the weighted average of the grade points obtained in all the courses (Theory/term work/practical/oral/presentation) of first semester to eighth semester for the students admitted in the First year and third to eighth semester for the students directly admitted at Second year.

CGPA is calculated in the same manner as the SGPA.

R8.4

In case of a student passing a failed course or in case of improvement, the earlier grade would be replaced by the new grade in calculation of the SGPA and CGPA.

9. Result:

R9.1

Based on the performance of the student in the semester examinations, the Savitribai Phule Pune University will declare the results and issue the Semester Grade sheets. The class shall be awarded to a student on the CGPA calculated. The award of the class shall be as per Table 12.

Table 12. CGPA and Class awarded

Sr. No.	CGPA	Class of the Degree Awarded
1.	7.75 or More than 7.75	First Class with Distinction
2.	6.75 or more but less than 7.75	First Class
3.	6.25 or more but less than 6.75	Higher Second Class
4.	5.5 or more but less than 6.25	Second Class

X. References

- [1] https://www.aicte-india.org/sites/default/files/Vol.%20I_UG.pdf
- [2] [https://www.aicte-india.org/sites/default/files/induction-guide-jun17-aicte%20\(1\).pdf](https://www.aicte-india.org/sites/default/files/induction-guide-jun17-aicte%20(1).pdf)
- [3] <https://www.aicteindia.org/sites/default/files/FINAL%20BEST%20PRACTICES%20IN%20AICTE%20APPROVED%20INSTITUTIONS.pdf>
- [4] <https://www.aicte-india.org/sites/default/files/AICTE%20Internship%20Policy.pdf>
- [5] <https://www.aicte-india.org/sites/default/files/ExaminationReforms.pdf>
- [6] <https://www.aicte-india.org/education/model-syllabus>